

## OFFICIAL

**WEST MIDLANDS FIRE AND RESCUE AUTHORITY  
SCRUTINY COMMITTEE WORK PROGRAMME 2023/24**

| Date of Meeting               | Item   | Responsible Officer                     | Completed                                   |
|-------------------------------|--|---|---|
| <b>2023</b>                   |  |   |   |
| 17 July 2023                  | Scrutiny Review – Training and Career Development  | ACFO/Head of Diversity and Inclusion    | 17 July 2023                                |
|                               | Dispute Resolution Report  | ACFO/Head of People                     | 17 July 2023                                |
|                               | Diversity, Inclusion, Cohesion and Equality Update   | ACFO/ Head of Development and Inclusion | 17 July 2023                                |
|                               | Fire Control Performance Report  | ACFO/Head of Response                   | 17 July 2023                                |
|                               | Minutes of the previous Scrutiny Committee   | Democratic Services Officer             | 17 July 2023                                |
|                               | Scrutiny Committee Work Plan 2023-24   | Democratic Services Officer             | 17 July 2023                                |
| September 2023<br>(Dates TBC) | Scrutiny Committee engagement sessions as part of Scrutiny Review of Training and Career Development | ACFO/Head of Development and Inclusion  | Verbal Update<br>11 <sup>th</sup> September |
| 11 September 2023             | Scrutiny Review - Training and Career Development  | ACFO/<br>Head of People                 | Verbal<br>11 <sup>th</sup> September        |
|                               | HMI FRS Spotlight report update  | ACFO/Head of People                     | Verbal Update<br>11 <sup>th</sup> September |

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|                  |  |   |   |
|------------------|--|---|---|
|                  | Fire Control Performance Report                                | ACFO/ Head of Response                  | Deferred                                  |
|                  | Minutes of the previous Scrutiny Committee                     | Democratic Services Officer             | 11 <sup>th</sup> September                |
|                  | Scrutiny Committee Work Plan 2023-24                           | Democratic Services Officer             | 11 <sup>th</sup> September                |
| 04 December 2023 | Scrutiny Review - Training and Career Development Final Report | ACFO/ Head of Inclusion and Development | 4 <sup>th</sup> December                  |
|                  | Dispute Resolution Report                                      | ACFO/ Head of People                    | 4 <sup>th</sup> December                  |
|                  | Diversity, Inclusion, Cohesion and Equality Update             | ACFO/Head of Development and Inclusion  | Deferred                                  |
|                  | HMI FRS Spotlight report update                                | ACFO/ Head of People                    | Verbal Update<br>4 <sup>th</sup> December |
|                  | Fire Control Performance Report                                | ACFO/Head of Response                   | 4 <sup>th</sup> December                  |
|                  | Minutes of the previous Scrutiny Committee                     | Democratic Services Officer             | 4 <sup>th</sup> December                  |
|                  | Next Scrutiny Review – Options                                 | Clerk/Relevant Officers                 | 4 <sup>th</sup> December                  |
|                  | Scrutiny Committee Work Plan 2023-24                           | Democratic Services Officer             | 4 <sup>th</sup> December                  |
|                  |  |   |   |

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| 2024            |   |  |                        |
|-----------------|---|--|------------------------|
| Date of Meeting | Item  | Responsible Officer                    | Completed              |
| 22 April 2024   | Fire Control Performance Report                               | ACFO/ Head of Response                 | 22 <sup>nd</sup> April |
|                 | *Update on the Progress of the Scrutiny Review of Safe & Well | Head of Prevention                     | 22 <sup>nd</sup> April |
|                 | Scrutiny Committee – Terms of Reference                       | Democratic Services Officer            | 22 <sup>nd</sup> April |
|                 | Next Scrutiny Review – Agreement of Terms of Reference        | Clerk                                  | Deferred               |
|                 | HMI FRS Spotlight report update                               | ACFO/ Head of People                   | 22 <sup>nd</sup> April |
|                 | Diversity, Inclusion, Cohesion and Equality Update            | ACFO/Head of Development and Inclusion | 22 <sup>nd</sup> April |
|                 | Diversity in Recruitment                                      | ACFO/Head of People                    | 22 <sup>nd</sup> April |
|                 | Minutes of the previous Scrutiny Committee                    | Democratic Services Officer            | 22 <sup>nd</sup> April |
|                 | Scrutiny Committee Work Plan 2022-23                          | Democratic Services Officer            | 22 <sup>nd</sup> April |
| 15 July 2024    | Dispute Resolution Report                                     | ACFO/Head of People                    |                        |

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|--|---|---|----------------|
|  | Diversity, Inclusion, Cohesion and Equality Update  | ACFO/ Head of Development and Inclusion |                |
|  | Fire Control Performance Report                     | ACFO/ Head of Response                  |                |
|  | Annual Report of the Scrutiny Committee             | Chair of Scrutiny Committee             |                |
|  | Next Scrutiny Review - Agreement Terms of Reference | Clerk                                   |                |
|  | Next Scrutiny Review                                | Clerk/ Relevant Officers                | To be removed? |
|  | Minutes of the previous Scrutiny Committee          | Democratic Services Officer             |                |
|  | Scrutiny Committee Work Plan 2024-25                | Democratic Services Officer             |                |

To report as appropriate:

- Updates on reviews

Note: separate meetings of any review working group are to be scheduled if and when required.