

# **West Midlands Fire and Civil Defence Authority**

**You are summoned to attend the annual meeting of the West Midlands Fire and Civil Defence Authority to be held at 11.30 a.m. on Monday, 26<sup>th</sup> July, 2004 at the Fire Service Headquarters, Lancaster Circus Queensway, Birmingham for the purpose of transacting the following business:-**

## **Agenda - Public Session**

*(Reports attached unless otherwise stated)*

1. To elect the Chair of the Authority for the ensuing year.
2. To elect the Vice-Chair of the Authority for the ensuing year.
3. To receive apologies for absence (if any).
4. Declaration by members of any interests in contracts or other matters.
5. Chair's Announcements.
6. To confirm the minutes of the meeting held on 19th April, 2004 as a correct record.
7. Membership of the Authority 2004/2005.
8. Questions on the Discharge of Functions.
9. Constitution of Committees, Panels and Fora, Terms of Reference and Member Portfolios 2004/2005.
10. Constitution and Political Balance of Committees, Panels and Fora 2004/2005.
11. Appointment of Representatives to Serve on Other Bodies.
12. Standing Orders of the Authority.
13. Delegations to Chief Officers.
14. Internal Audit Report.
15. Revised Brigade Standing Order – Partnership Working, Funding and/or Goods Works or Services Provided Freely from External Sources.
16. Monitoring of Finances.
17. Action on a Matter of Urgency.

18. Minutes of the Executive Committee dated 28<sup>th</sup> April, 17<sup>th</sup> May and 24<sup>th</sup> June, 2004.
19. Minutes of the Best Value Performance Review Committee dated 17<sup>th</sup> May, 2004.
20. Minutes of the Standards Committee dated 5<sup>th</sup> April, 2004.
21. Minutes of the Appeals Committee dated 22<sup>nd</sup> April, 2004.
22. Minutes of the Disciplinary Committee dated 29<sup>th</sup> April, 27<sup>th</sup> May and 7<sup>th</sup> July, 2004.
23. Notes of the Policy Planning Forum dated 17<sup>th</sup> May, 2004.
24. Notes of the Joint Consultative Panel dated 5<sup>th</sup> April, 2004.
25. Minutes of the West Midlands Regional Management Board dated 7<sup>th</sup> May, 2004.
26. **Exclusion of the Public and Press:-**

Chair to move:

*'That the public and press be excluded from the rest of the meeting. This is to avoid the possible disclosure of exempt information under Schedule 12A to the Local Government Act 1972 relating to negotiations or consultation on labour relations matters and disclosure would be likely to prejudice those negotiations.'*

### **Agenda - Private Session**

*(Reports circulated to Members and Officers only)*

27. Update on the Industrial Dispute Over Fire Service Pay and Conditions.

Dated 16th July, 2004.

### **F N Summers**

Clerk to the West Midlands  
Fire and Civil Defence Authority

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Freeth Street,  
Oldbury, West Midlands, B69 3DE.

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