



**WEST MIDLANDS  
FIRE AND RESCUE  
AUTHORITY**

**Monday, 24 June 2019 at 11:00**

**FIRE SERVICE HEADQUARTERS,  
99 VAUXHALL ROAD,  
BIRMINGHAM, B7 4HW**

<b>Distribution of Councillors</b>	
<b><u>Birmingham</u></b>	D Barrie Z Iqbal K Jenkins S Spence
<b><u>Coventry</u></b>	C Miks S Walsh
<b><u>Dudley</u></b>	N Barlow P Miller
<b><u>Sandwell</u></b>	J Edwards M Gill
<b><u>Solihull</u></b>	P Hogarth
<b><u>Walsall</u></b>	S J Cooper A Young
<b><u>Wolverhampton</u></b>	G Brackenridge J Dehar
<b><u>Police &amp; Crime Commissioner</u></b>	D Jamieson Represented by Gurinder Singh Josan, CBE
<b><u>Co-opted Members</u></b>	Prof. Simon Brake, Walsall Clinical Commissioning Group Sarah Middleton, Black Country Consortium

**Car Parking will be available for Members at Fire Service Headquarters.**

**Accommodation has been arranged from 10.00 am for meetings of the various Political Groups.**

# Fire Authority

You are summoned to attend the meeting of Fire Authority to be held on  
Monday, 24 June 2019 at 11:00

at Fire Service HQ, 99 Vauxhall Road, Nechells, Birmingham B7 4HW

for the purpose of transacting the following business:

## Agenda – Public Session

- 1 To Elect the Chair of the Authority for the ensuing year
- 2 To Elect the Vice Chair of the Authority for the ensuing year
- 3 To receive apologies for absence (if any)
- 4 Declarations of interests in contracts or other matters
- 5 Chair's announcements
- 6 Minutes of the Fire Authority held on 8 April 2019 7 - 16
- 7 Membership of the Authority 2019-20 17 - 20
- 8 Questions on the Discharge of Functions 21 - 22
- 9 Governance of the Authority 2018-2019 23 - 70
- 10 Political Balance and Membership of Committees and Panels 71 - 82
- 11 Appointment of Representatives to Serve on Other Bodies 83 - 86
- 12 Member Attendance at Conferences, Seminars and Visits 87 - 90
- 13 Governance Statement 2018-19 91 - 100

14	<b><u>Monitoring of Finances June 2019</u></b>	101 - 106
15	<b><u>External Audit Work Programme and Scale of Fees for 2019-20</u></b>	107 - 112
16	<b><u>Fire Safety Prosecutions</u></b>	113 - 114
17	<b><u>Revision of Employee Relations Framework</u></b>	115 - 194
18	<b><u>Annual Report of the Scrutiny Committee 2018-19</u></b>	195 - 204
19	<b><u>Audit Committee Annual Report 2018.19</u></b>	205 - 216
20	<b><u>Notes of the Policy Planning Forum held on 25 March 2019</u></b>	217 - 228
21	<b><u>Minutes of the Audit and Risk Committee held on 25 March 2019</u></b>	229 - 240
22	<b><u>Minutes of the Scrutiny Committee held on 27 March 2019</u></b>	241 - 246
23	<b><u>Notes of the Joint Consultative Panel held on 8 April 2019</u></b>	247 - 252
24	<b><u>Minutes of the Audit and Risk Committee held on 3 June 2019</u></b>	253 - 258
25	<b><u>Notes of the Policy Planning Forum held on 3 June 2019</u></b>	259 - 268

**Agenda prepared by Julie Connor**

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**This agenda and supporting documents are also available electronically on the West Midlands Fire Service website at:- [www.wmfs.net](http://www.wmfs.net)**

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