

<p>Minutes of the Executive Committee</p>
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17th May, 2004 at 1.30 p.m.
at the Fire Service Headquarters, Birmingham

Present: Councillor Hinton (Chair);
Councillor Kazi (Vice Chair);
Councillors Harper, Hogarth and K W Johnson.

58/04 **Approval of the Authority's Best Value Performance Plan and Business Plan**

The Committee received a report requesting approval of the Authority's Best Value Performance and Business Plan for 2004/05.

In order to comply with statutory deadlines the Plans were required to be published no later than the 30th June each year. Due to the timescales involved the report was submitted to the Executive Committee for approval as the full Authority would not meet before the deadline date.

Members noted that the Plan combined the Best Value Performance and Business Plan into one document.

Guidance issued by the Office of the Deputy Prime Minister regarding Best Value Performance Plans and the Fire Service Circular 10/2004 regarding Best Value Performance Indicators for 2004/05 had been taken into account when producing the Plan.

Resolved that the Best Value Performance and Business Plan be approved.

59/04 **Establishment of a Post of Clerical Officer – Learning and Development Team**

The Committee received a report seeking approval to establish a non-uniformed post of Clerical Officer (Grade 4) within the Learning and Development Team.

The development bid for the post had been agreed in February 2004 and the job had been evaluated at Grade 4. The post was required to alleviate Officers time allowing them to focus on the strategic

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requirements of Integrated Personal Development System implementation.

The Authority had agreed funding for the position during the 2004/2005 budget setting process.

Resolved that a post of non-uniformed Clerical Officer (Grade 4) be established within the Learning and Development Team.

60/04 **International Technical Committee for the Prevention and Extinction of Fire Symposium (CTIF) 2004 – Birmingham – “Youth, Our Future” – Approved Duty for Members**

The Committee considered a report seeking the approval for the Chair, Vice Chair, Leader of the Opposition Group and the Chair of the Equality and Diversity Committee (or their nominated substitutes) to attend the CTIF event.

Resolved that the following Members (or their nominated substitutes) attend the event and that the event be classed as an approved duty for the purposes of Members' Allowances:-

- Chair of the Authority;
- Vice – Chair of the Authority;
- Chair of the Equality and Diversity Committee;
- Leader of the Main Opposition Group.

61/04 **Emergency Planning Society Conference 21st until 23rd June, 2004**

The Committee considered a report seeking approval for three elected Members of the Authority to attend the Emergency Planning Society Conference.

Resolved that three Members of the Authority attend the Conference and that the Conference be classed as an approved duty for the purposes of Members' Allowances.

62/04 **Third Annual Assembly of Standards Committees 13th – 14th September, 2004**

The Committee considered a report seeking approval for the Chair of the Standards Committee to attend the Assembly.

Resolved that the Chair of the Standards Committee attend the

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Assembly and that the event be classed as an approved duty for the purposes of Members' Allowances.

(Meeting ended at 1.40 p.m.)

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