

Notes of the Member Development Working Group
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**13 February, 2012 at 1.05 pm
at Fire Service Headquarters, Birmingham**

Present: Councillor Foster (Chair);
Councillors Ali-Khan, Finnegan and Lines.

Officers: **West Midlands Fire Service**
D Johnson (Director Human Resources).
C Kelly.

Clerk to the Authority
S Hancock.

1/12 **Members' Induction 2012**

The Clerk's representative outlined the proposals for members' induction in 2012. The programme had been revised to take account of feedback received from members on the previous year's induction and to better meet the needs of members in general.

The Chair asked that the proposals be circulated in writing to the Group.

Resolved that the revised programme for members' induction in 2012 be approved in principle, and that a further report be submitted to the next meeting.

2/12 **Revised forms for Personal Development Reviews**

The Director Human Resources informed the Group of some changes that had been made to the forms used for members' personal development reviews. The changes had been made to simplify the forms and make them more fit for purpose.

Resolved that the revised forms for members' personal development reviews be approved.

3/12

Schedule of Development Activities

The Group noted the latest version of the schedule of activities available to members to support their personal development.

The schedule would be available on the Committee Management Information System and would be regularly updated.

(Meeting ended at 1.14 pm)

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