

## WEST MIDLANDS FIRE AND RESCUE AUTHORITY

### AUDIT COMMITTEE - WORK PROGRAMME 2008/09

#### FURTHER ITEMS FOR INCLUSION

Proposed dates for private meetings with external auditor and Sandwell Audit Services Manager to be identified  
Revised Risk Management Strategy – late 2008

Date of Meeting	Item	Details and responsible officer
23 <sup>rd</sup> June 2008	<b>Authority</b> to approve the Governance Statement <b>Authority</b> to approve the Statement of Accounts 2007/08	Treasurer Treasurer
7 <sup>th</sup> July 2008 2.00 pm	Member Training Session	Audit Manager
7 <sup>th</sup> July 2008 3.00 pm	To consider Statement of Accounts  Consider arrangements for annual self assessment  Insurance arrangements	Treasurer  Clerk/Audit Manager  Treasurer [Insurance Officer]
22 <sup>nd</sup> September 2008	<b>Authority</b> to receive External Auditors' Report to Those Charged with Governance	District Auditor

Date of Meeting	Item	Details and responsible officer
6 <sup>th</sup> October 2008 Time tbc	Private meeting with External Auditors	
6 <sup>th</sup> October 2008 10 am	Consideration of External Auditors' Report to Those Charged with Governance	District Auditor
	Quarter 1 Internal Audit Progress Report	Audit Manager
	CIPFA/SOLACE Framework – Delivering Good Governance in Local Government	Clerk/Treasurer/Chief Fire Officer
12 <sup>th</sup> January 2009 Time tbc	Private meeting with Internal Audit	
12 <sup>th</sup> January 2009 1.30 pm	Quarter 2 Internal Audit Progress Report	Audit Manager
	Internal Audit report on Risk Management	Audit Manager
	Outstanding Internal Audit Responses	Audit Manager
30 <sup>th</sup> March 2009 1.30 pm	Strategy for Internal Audit 2009/12	Audit Manager
	Corporate Risk Register	Chief Fire Officer
	Audit Commission Audit and Inspection Plan 2008/09	District Audit

Date of Meeting	Item	Details and responsible officer
8 <sup>th</sup> June 2009	Private meeting with External Auditors	
8 <sup>th</sup> June 2009 1.30 pm	Consider and recommend adoption of Governance Statement	Treasurer
	Annual Whistleblowing report	Monitoring Officer/Head of Human Resources
	Annual Internal Audit Report	Audit Manager
	Annual Audit and Inspection Letter	District Audit
	Audit and Inspection Plan	District Audit
22 <sup>nd</sup> June 2009	<b>Authority</b> to approve the Governance Statement	Treasurer
	<b>Authority</b> to approve the Statement of Accounts 2007/08	Treasurer