

**Notes of the Policy Planning Forum**

**13th September, 2004 at 11.00 a.m.**  
**at the Fire Service Headquarters, Birmingham**

**Present:**           **Members of the Authority**

Councillors Afzal, Bowen, Davies, Eustace,  
Haque, Hinton, Hogarth, Kazi, Lawrence,  
Rogers, Ross, Ryder, Wallace and Ward.

**Officers**           **West Midlands Fire Service**

Chief Fire Officer – F Sheehan.  
Deputy Chief Fire Officer – V Randeniya.  
Assistant Chief Officers – A Brandon,  
J Brown, R Hulland and D Smethurst.  
A Rotchell – Chief Fire Officer's Staff Officer.  
M Griffiths.

**Clerk to the Authority**

G Wythes.

**Treasurer to the Authority**

L Bateman.

**Apologies:**   Councillors Foster, Mulhall, Singh and Underhill.

18/04   **Modernisation Update**

The Chief Fire Officer gave an overview and summary of the position in respect of business planning objectives relating to a range of modernisation initiatives. The presentation also made reference to the regional dimension of projects being undertaken in relation to modernisation and the involvement of Members in the business planning cycle.

19/04   **National Pay and Conditions Agreement**

The Director (Human Resources) gave a presentation on the latest position with regard to the national pay and conditions agreement which had been concluded on 26th August, 2004, and the work that was now needed at a local level in consequence of the agreement. This included revision of the grievance and disciplinary procedure, and negotiation with stakeholders on furthering the modernisation agenda.

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20/04 **Integrated Risk Management Plan 2005/06**

The Deputy Chief Fire Officer gave a presentation on progress with the Authority's Integrated Risk Management Plan (IRMP) 2005/06 and the outcomes expected from Year 2 of the IRMP.

The presentation indicated ways in which risk management data could be utilised in management of resources and in pursuance of outcomes required for comprehensive performance assessment.

The draft IRMP for 2005/06 would be considered by the Corporate Board on 28th September, 2004, and it was anticipated that the Policy Planning Forum and the Executive Committee would receive a further report on this matter at their meetings on 25th October, 2004. Formal consultation was proposed to commence on 1st November, 2004.

(Meeting ended at 1.15 p.m.)

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