

WEST MIDLANDS FIRE AND RESCUE AUTHORITY

EXECUTIVE COMMITTEE

7 NOVEMBER 2011

1. POST OF DEPUTY CHIEF FIRE OFFICER

Joint report of the Chief Fire Officer and the Clerk to the Authority.

RECOMMENDED

- 1.1 THAT approval is given to commence the recruitment and selection process to the vacant post of Deputy Chief Fire Officer.
- 1.2 THAT approval be given to the job description and person specification as set out in Appendix 1 together with the terms and conditions for the post.
- 1.3 THAT the Chief Fire Officer submits a report to a future meeting of the Authority regarding the size and structure of the Principal Officer team.

2. PURPOSE OF REPORT

This report is submitted to seek approval from the Committee to commence the recruitment and selection process to appoint a Deputy Chief Fire Officer following the retirement of the previous post holder.

3. BACKGROUND

- 3.1 Members will be aware that the previous Deputy Chief Fire Officer retired from the service on 30 September 2011. The Chief Fire Officer is currently undertaking a review of the size and structure of the Principal Officer team. The interim arrangements were reported to the Executive Committee meeting held on 10 October 2011.
- 3.2 It has been determined as part of this review that there remains a requirement for the post of Deputy Chief Fire Officer to be filled. This will ensure that the Fire Authority has in place sufficient

arrangements to enable the effective running of the Service.

- 3.3 A job description, person specification and terms and conditions for the post are set out in Appendix 1. The appointment would be made by the Authority's Principal Officers' Staffing Committee.
- 3.4 A report on the proposed structure of the Principal Officer team will be made to the Fire Authority.

4. **EQUALITY IMPACT ASSESSMENT**

In preparing this report an initial Equality Impact Assessment is not required and has not been carried out. The matters contained in this report do not relate to a policy change.

5. **LEGAL IMPLICATIONS**

The Fire Authority is obliged to make arrangements for the effective and efficient running of the Fire and Rescue service within its geographical area.

6. **FINANCIAL IMPLICATIONS**

The costs of the recruitment of the Deputy Chief Fire Officer would be met from existing budgets.

BACKGROUND PAPERS

Executive Committee 10 October 2011, Minute No. 24/11

VIJ RANDENIYA
CHIEF FIRE OFFICER

NEERAJ SHARMA
CLERK AND MONITORING OFFICER