

<p>Notes of the Policy Planning Forum</p>
--

25th October, 2004 at 9.30 a.m.
at the Fire Service Headquarters, Birmingham

Present: **Members of the Authority**

Councillors Birbeck, Bowen, Davis, Eustace,
Foster, Hinton, Hogarth, Idrees, Jackson, Kazi,
Lawrence, Matchett, Mulhall, Pitt, Ross, Ryder,
Singh, Underhill, Wallace and Ward.

Officers **West Midlands Fire Service**

Deputy Chief Fire Officer – V Randeniya.
Assistant Chief Officers – A Brandon,
J Brown, R Hulland and D Smethurst.
A Rotchell – Chief Fire Officer's Staff Officer.

Clerk to the Authority

N Summers, N Picken and G Wythes.

Treasurer to the Authority

L Bateman.

Observers: Members of the Independent Remuneration Panel
(The Bishop of Dudley and Messrs Norton and
Singh).

Apology: Councillor Jevon.

21/04 **Levels of Response Project**

The Deputy Chief Fire Officer gave an update on the successful outcomes of the Level of Response Project that was an Action Point in the Authority's Integrated Risk Management Plan 2004/05. Call management protocols had been implemented according to the nature of the incident, with responses to malicious calls and automatic fire alarms in particular being targeted according to risk. The policy had resulted in a considerable reduction in unnecessary attendances and fire appliance movements.

Policy Planning Forum – 25th October, 2004

22/04 Integrated Risk Management Plan – Action Plan 2005/06

The Deputy Chief Fire Officer gave a presentation on the draft Integrated Risk Management Plan – Action Plan for 2005/06, aimed at reducing risk in the community served by the Authority; and outlined the items proposed to be included in the 2005/06 Action Plan.

A period of public consultation on the content of the Action Plan would commence on 10th November 2004, and it was anticipated that the IRMP would be submitted to the Executive Committee in March 2005 for approval.

23/04 Comprehensive Performance Assessment

The Director (Performance and Planning) gave a presentation on the Authority's forthcoming Comprehensive Performance Assessment (CPA). The CPA would concentrate on governance and management, with emphasis on business planning and best value performance. The process involved self-assessment, accredited peer challenge and finally, external assessment.

Member workshops on the process would be held in January 2005.

The external assessment visit was expected in April 2005, following which an Action Plan would be drawn up for implementation from May 2005.

(Meeting ended at 11.15 a.m.)

<p><i>Contact Officer: Georgina Wythes Democratic Services Unit 0121 569 3791</i></p>
