

# West Midlands Fire and Rescue Authority

## Audit Committee

**You are summoned to attend a meeting of the Audit Committee to be held on Monday 24 March, 2014 at 12.30 pm at Fire Service Headquarters, 99 Vauxhall Road, Birmingham, B7 4HW, for the purpose of transacting the following business.**

### Agenda

(Reports attached unless otherwise stated)

1. Apologies for absence (if any).
2. Declaration of interests in contracts or other matters.
3. To confirm the minutes of the meeting held on 20 January, 2014 as a correct record. **(Page 1)**

#### Presented by

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| 4. Audit Committee Terms of Reference.                          | Audit Manager<br><b>(Page 5)</b>       |
| 5. Audit Plan 2013/14.  | Grant Thornton<br><b>(Page 11)</b>     |
| 6. Audit Committee Update.                                      | Grant Thornton<br><b>(Page 29)</b>     |
| 7. Communication with the Audit Committee.                      | Grant Thornton<br><b>(Page 45)</b>     |
| 8. External Audit Work Programme and Scale of Fees for 2014/15. | Grant Thornton<br><b>(Page 69)</b>     |
| 9. Internal Audit Plan 2014/15 to 2016/17.                      | Audit Manager<br><b>(Page 75)</b>      |
| 10. Corporate Risk Quarter 3 Update.                            | Chief Fire Officer<br><b>(Page 91)</b> |

## **Standing Items**

11. Work Programme 2013/14.
12. Update on Topical, Legal and Regulatory Issues (Verbal Report).

For noting  
**(Page 107)**

Date of next meeting – 9 June, 2014  
(Together with training)

### **Neeraj Sharma**

Clerk and Monitoring Officer  
West Midlands Fire and Rescue Authority  
c/o Sandwell Council House  
Freeth Street, Oldbury  
West Midlands

### **Distribution:**

**Councillor T Singh (Chair);  
Councillor Singh Atwal (Vice-Chair);  
Councillors Aston, Mottram, Sealey and Yardley  
Mr Ager (Independent Member).**

<p style="text-align: center;"><b>Agenda prepared by Rosemary Jones Democratic Services Unit, Sandwell M.B.C. Tel: 0121 569 3896 e-mail: <a href="mailto:rosemary_jones@sandwell.gov.uk">rosemary_jones@sandwell.gov.uk</a> <a href="http://www.wmfs.net">www.wmfs.net</a></b></p>
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