

WEST MIDLANDS FIRE AND RESCUE AUTHORITY

AUDIT COMMITTEE WORK PROGRAMME 2015/16

Date of Meeting	Item	Responsible Officer	Completed
2015			
29 June [Authority]	Annual Report of the Audit Committee 2014/15	Chair	
7 September	Corporate Risk 2015/16 – Quarter 1	Director of Service Support	
	Treasury Management Annual Report 2014/15	Treasurer	
	CIPFA Audit Committee Update	Audit Manager	
	Minutes and Terms of Reference of the Pensions Board	Chair of the Pensions Board	
	Decisions on Discretions to Firefighter Pension Scheme	Pension and Payroll Manager	
	Work Programme 2015/16	Democratic Officer	
21 September [Authority]	Audit Issues 2014/15	Grant Thornton	
	Approval of Statement of Accounts 2014/2015	Treasurer	

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9 November 2015	Quarter 1 Internal Audit Progress Report Treasury Management – Mid year review 2015/16 Audit Committee – Knowledge and Skills Framework External Audit progress Report Value for Money Report 2014/15 Annual Audit Letter 2014/15	Audit Manager Treasurer Audit Manager Grant Thornton Grant Thornton Grant Thornton	
November	<i>Corporate Risk Management Training</i>	Strategic Hub	
2016			
18 January	Quarter 2 Internal Audit Progress Report Internal Audit Charter – Annual Review CIPFA Audit Committee Update No. 18 Quarter 2 Corporate Risk Report Evaluating the effectiveness of the Audit Committee	Audit Manager Audit Manager Audit Manager Director of Service Support Audit Manager	

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	External Audit Committee Update	Grant Thornton	
21 March	<p>External Audit Committee Update</p> <p>Quarter 3 Internal Audit Progress Report</p> <p>Strategy for Internal Audit 2015/16 – 2017/18</p> <p>Audit Committee Skills Audit</p> <p>Quarter 3 Corporate Risk Report</p> <p>Minutes of the Pensions Board</p> <p><i>Committee Members' Private meeting with Internal Auditors (to follow Committee)</i></p>	<p>Grant Thornton</p> <p>Audit Manager</p> <p>Audit Manager</p> <p>Audit Manager</p> <p>Director of Service Support</p> <p>Chair of the Pensions Board</p> <p><i>Audit Manager</i></p>	
11 April [Authority]	Approval of Audit Plan 2015/2016 [fee letter and proposed actions].	Grant Thornton	
6 June	<p>System Memorandum (If applicable)</p> <p>Annual Internal Audit Report</p> <p>Review of the Effectiveness of the System of Internal Audit</p> <p>Consider Governance Statement</p>	<p>Grant Thornton</p> <p>Audit Manager</p> <p>Audit Manager</p> <p>Treasurer</p>	

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	<p>Annual Whistleblowing report</p> <p>Annual Report of the Audit Committee</p> <p>Quarter 4 Corporate Risk Report</p> <p>External Opinion Plan 2015/16 Audit Year (approach to financial statements)</p> <p><i>Committee Members' Private meeting with External Auditors</i></p> <p><i>Workshop for Members on Statement of Accounts</i></p>	<p>Monitoring Officer/Director of Service Support</p> <p>Chair</p> <p>Director of Service Support</p> <p>Grant Thornton</p> <p><i>Grant Thornton</i></p> <p><i>Treasurer</i></p>	
27 June [Authority]	<p>Approval of the Governance Statement 2014/2015</p> <p>Audit Committee – Terms of Reference, Annual Review (will now be reported to the Authority's AGM)</p>	<p>Treasurer</p> <p>Audit Manager</p>	