

# West Midlands Fire and Rescue Authority

**You are summoned to attend a meeting of the West Midlands Fire and Rescue Authority to be held at 11.00 a.m. on Monday 3<sup>rd</sup> December, 2007, at the Fire Service Headquarters, Lancaster Circus Queensway, Birmingham for the purpose of transacting the following business:-**

## **Agenda - Public Session** *(Reports attached unless otherwise stated)*

1. To receive apologies for absence (if any).
2. Declaration by members of any interests in contracts or other matters.
3. Chair's Announcements.
4. To confirm the minutes of the meeting held on 24<sup>th</sup> September, 2007 as a correct record.
5. Crown Premises Inspection (Fire Safety).
6. Monitoring of Finances.
7. Revision to Procurement Procedure Standing Order.
8. Institution of Legal Proceedings.
9. West Midlands Regional Management Board Annual Report 2006/07.
10. Minutes of the West Midlands Regional Management Board dated 25<sup>th</sup> October, 2007.
11. Minutes of the Executive Committee dated 5<sup>th</sup> and 22<sup>nd</sup> October and 12<sup>th</sup> November, 2007.
12. Notes of the Policy Planning Forum dated 5<sup>th</sup> and 22<sup>nd</sup> October, 2007.

Dated 23<sup>rd</sup> November, 2007.

**Susan Phelps**

Clerk to the West Midlands  
Fire and Rescue Authority

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