

**WEST MIDLANDS FIRE AND RESCUE AUTHORITY**

**21 SEPTEMBER 2015**

1. **CONTRACT AWARDS SUMMARY FOR SIX MONTH PERIOD TO 30 SEPTEMBER 2015**

Report of the Chief Fire Officer

RECOMMENDED

THAT the Authority note the attached Appendix which summarises the contracts in excess of £250,000 that have been awarded since 26 March 2015.

2. **PURPOSE OF REPORT**

This report provides a six month summary of all contracts that have been awarded since the last report.

3. **BACKGROUND**

3.1 At the Authority meeting on the 29<sup>th</sup> June 2015, Members approved a number of revisions to the Constitution. One of the revisions was that a retrospective twice yearly summary report of tender contract awards in excess of £250,000 is submitted to the Executive Committee/Fire Authority for information purposes.

3.2 In accordance with the above requirement, a summary of those contracts awarded is attached as Appendix 1.

4. **EQUALITY IMPACT ASSESSMENT**

In preparing this report an initial Equality Impact Assessment is not required and has not been carried out. The matters contained in this report will not lead to a policy change.

5. **LEGAL IMPLICATIONS**

The procurement processes that were followed for the procurement exercises detailed in the Appendix to this report were conducted in accordance with the Authority's Procurement Standing Orders and the Public Contract Regulations 2015.

6. **FINANCIAL IMPLICATIONS**

These are contained in the attached Appendix.

7. **ENVIRONMENTAL IMPLICATIONS**

There are not any environmental implications arising from this report.

**BACKGROUND PAPERS**

Authority Meeting 13 April 2015  
Standing Order 1/8 – Procurement Procedures

The contact name for this report is Deputy Chief Fire Officer, Phil Hales,  
Telephone Number - 0121 380 6907.

PHIL LOACH  
CHIEF FIRE OFFICER

## CONTRACT APPROVAL SUMMARY FOR PERIOD – 26 March 2015 and 30 September 2015

Contract Title	Date Tenders were Opened	Winning Supplier	Approval Date	Contract Period (Including Extension Options)	Annual Contract value or Total Value for one off Purchase	Total Contract Value (including extension periods)	Budget PA	Basis of award e.g. Lowest Price or MEAT*	Date and Minute Number of Planned Tender Report	Any Other Relevant Information
Childcare Voucher Scheme	n/a	Fideilti	27 March 2015	4 years	£150,000	£600,000	£150,000	Direct Award from Framework	15 February 2015	Cost to the Authority is £1,500 per annum
Smoke Alarms	16 March 2015	Sprue Safety Products	26 March 2015	One off purchase	£2,890,300	£2,890,300	£2,900,000	MEAT	23 March 2015	Alarms were purchased on behalf of other Fire Authorities
Professional Fees for Refurbishment of Coventry Fire Station	11 June 2015	Bond Bryan Architects	1 July 2015	2 years	£306,800	£306,800	Part of £7m budget for refurbishment of station	MEAT	13 April 2015	
Leading Excellence Programme	10 April 2015	University of Worcester	11 May 2015	5 years	£180,000	£900,000	£180,000	MEAT	17 February 2014	
Fireground Radios	N/A	Radiocom	23 April 2015	Initial Purchase plus Service Contract and Spares	Initial plus 5 years maintenance £213,400	£274,400	£10,000	Direct Award from Framework	24 November 2014	Life expectancy of radios is 7 years however maintenance is for 5 years. This will be reviewed in year 5.
					Maintenance (Spares) £10,000					

Contract Title	Date Tenders were Opened	Winning Supplier	Approval Date	Contract Period (Including Extension Options)	Annual Contract value or Total Value for one off Purchase	Total Contract Value (including extension periods)	Budget PA	Basis of award e.g. Lowest Price or MEAT*	Date and Minute Number of Planned Tender Report	Any Other Relevant Information
Microsoft Enterprise Subscription Agreement	N/A	Trustmarque Solutions	29 June 2015	6 years	£86,000pa years 1 to 3 and £90,000pa years 4 to 6	£528,000	£90,000	Direct Award from Framework	29 June 2015	
Cycle to Work Scheme	N/A	Cycle Solutions	24 July 2015	2 years	Up to £120,000	£240,000	N/A	Direct Award from Framework	29 June 2015	There is no cost to the Authority for this contract.

\* Most Economically Advantageous Tender (MEAT)