

# West Midlands Fire and Rescue Authority

## Pension Board

**You are summoned to attend the meeting of Pension Board to be held on  
Thursday, 07 September 2023 at 11:00**

**at Digital via Teams,**

**for the purpose of transacting the following business:**

## Agenda – Public

- 1 To receive apologies for absence (if any)
- 2 Declarations of interests
- 3 Minutes of the last Pension Board held on 04 July 2023 **3 - 10**
- 4 Matters Arising  
[Verbal Report]
  - To discuss any matters arising from the minutes of the last meeting - all matters to be discussed to be raised in advance with the chair.
- 5 WMFPS PB Action Plan - September 2023 **11 - 18**
  - To discuss progress on the Action Plan
- 6 WMFS Risk Register. Updated 31.08.2023 **19 - 22**
- 7 Roles of the Scheme Manager, Pension Board and Pension Administration Manager  
[Discussion Item]
- 8 Recruitment - Active Scheme Member Representative  
[Verbal Report]
- 9 Pension Section Supporting Information 7th September 2023 **23 - 26**
- 10 Firefighter Pensions SAB Pension Administration Strategy Draft for Approval **27 - 40**

- To approve a draft version for publication to the WMFS website

- 11 IDRPs Update  
[Verbal Report]
- 12 Systems/Process Update  
[Verbal Report]
- 13 WMFPB Breach Reporting Policy - 2023 Update **41 - 56**
  - To finalise and agree changes to Reporting Breaches Procedure
- 14 LGA/Bluelight Pensions Updates including FPS Bulletins  
[Verbal Report]
  - To discuss and agree an approach to various email updates from the LGA/Bluelight Pensions Team sent to Board Members, the Scheme Manager and Administrators
- 15 Firefighter Pension Scheme Annual Meeting 19 and 20 September  
[Verbal Report]
  - To agree (if any) representative(s) to attend – 19 and 20 September 2023 – London
- 16 Date of next meeting
  - 2 November 2023 at 11am

#### **Distribution:**

Alan Tranter (Chair of the Board), Julie Felton - Employer Representative, Adam Harper - Scheme Member Representative, Kal Shoker – Employer Representative, Kamla Devi-Ahir - Employer Representative, Paul Bennett - Scheme Member Representative.

Clerk Name:	Tom Embury
Clerk Telephone:	
Clerk Email:	tom.embury@wmfs.net

#### **Agenda prepared by Kirsty Tuffin**

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**This agenda and supporting documents are also available electronically on the West Midlands Fire Service website at [www.wmfs.net](http://www.wmfs.net)**