

## WEST MIDLANDS FIRE AND RESCUE AUTHORITY

### AUDIT COMMITTEE - WORK PROGRAMME 2009/10

Date of Meeting	Item	Details and responsible officer
22nd June 2009	<b>Authority</b> to approve the Governance Statement <b>Authority</b> to approve the Statement of Accounts 2008/09	Treasurer  Treasurer
6th July 2009 1.30 pm	<b>Audit Committee</b> To consider Statement of Accounts  Annual Whistleblowing Report	Treasurer  Monitoring Officer/Head of Human Resources
21st September 2009	<b>Authority</b> to receive External Auditors' Report to Those Charged with Governance	Audit Commission
12th October 2009 2.00 pm	<b>Audit Committee:-</b>  Consideration of External Auditors' Report to Those Charged with Governance  Systems and final accounts report  Quarter 1 Internal Audit Progress Report	Audit Commission  Audit Commission  Audit Manager
12 <sup>th</sup> October 2009 To follow formal meeting	Audit Committee Private meeting with External Auditors	

Date of Meeting	Item	Details and responsible officer
November/December 2009 Date to be confirmed	Audit Committee Self assessment exercise	
11th January 2010 1.30 pm	<b>Audit Committee:-</b>  Quarter 2 Internal Audit Progress Report  Corporate Risk Register  Internal Audit Terms of Reference – Annual Review	Audit Manager   Chief Fire Officer  Audit Manager
11th January 2010 to follow formal meeting	Audit Committee Private meeting with Internal Audit	
29th March 2010 1.30 pm	<b>Audit Committee:-</b>  Audit Commission Audit and Inspection Plan 2009/10  Quarter 3 Internal Audit Progress Report  Annual Audit and Inspection Letter  Strategy for Internal Audit 2010/11	Audit Commission   Audit Manager  Audit Commission  Audit Manager

Date of Meeting	Item	Details and responsible officer
7th June 2010 1.30 pm	<b>Audit Committee:-</b>  Consider and recommend adoption of Governance Statement  Annual Whistleblowing report  Annual Internal Audit Report  Governance Statement  Audit and Inspection Plan  Annual Report of the Audit Committee	Treasurer  Monitoring Officer/Head of Human Resources  Audit Manager  Chief Fire Officer  Audit Commission  Chairman
7th June 2010 to follow formal meeting	Audit Committee Private meeting with External Auditors	

Date of Meeting	Item	Details and responsible officer
Week commencing 21 <sup>st</sup> June 2010 Date and time to be confirmed	Workshop for Members on Statement of Accounts	Treasurer
28th June 2010	<b>Authority</b> to approve the Governance Statement <b>Authority</b> to approve the Statement of Accounts 2007/08	Treasurer Treasurer

Reports to be timetabled:

Results of the Member Skills Audit  
Audit Review of Risk Management