

WEST MIDLANDS FIRE AND RESCUE AUTHORITY

AUDIT COMMITTEE WORK PROGRAMME 2016/17

Date of Meeting	Item	Responsible Officer	Completed
2016			
25 July	Audit Findings 2015/16	Grant Thornton	
	Statement of Accounts 2015/16 (Approval)	Grant Thornton	
	Treasury Management Annual Report 2015/16	Treasurer	
	Corporate Risk Update	Director of Service Support	
	Self-Assessment CIPFA Audit Committee Update	Internal Auditor Internal Auditor	
5 September	Minutes of the Audit Committee held on 6 June 2016	Democratic Officer	
	Audit Committee Draft Work Plan 2016/17		
5 September	Corporate Risk Six Monthly Report	Director of Service Support	
	Annual Audit Letter 2015/16 Audit Committee Update	Grant Thornton Grant Thornton	

	Assessment of Good Practice and Effectiveness Minutes of the Audit Committee held on 25 July 2016 Work Programme 2016/17	Audit Manager Democratic Officer	
19 September [Authority]	Audit Findings 2015/16 Statement of Accounts 2015/2016 (note)	Grant Thornton Treasurer	

14 November 2015	Treasury Management – Mid year review 2016/17 Internal Audit Progress Report Audit Committee Update Minutes of the Audit Committee held on 5 September 2016 Audit Committee Work Plan Pension Board Minutes	Treasurer Audit Manager Grant Thornton Democratic Officer Democratic Officer	
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2017

16 January	Internal Audit Progress Report Internal Audit Charter – Annual Review Audit Committee Update Minutes of the Audit Committee held on 14 November 2016 Audit Committee Work Plan	Audit Manager Audit Manager Grant Thornton Democratic Officer Democratic Officer	
27 March	Audit Committee Update Communication with the Audit Committee for WMFRA Audit Plan 2016/17 Internal Audit Plan 2017/18 Audit Committee Terms of Reference External Audit Work Programme and Scale of Fees Corporate Risk Report Six Monthly Update Minutes of the Pensions Board held in February 2017	Grant Thornton Grant Thornton Grant Thornton Audit Manager Audit Manager Director of Service Support Director of Service Support Pensions Board Representative	

	Minutes of the Audit Committee held on 16 January 2016 Audit Committee Work Plan <i>Committee Members' Private meeting with Internal Auditors (to follow Committee)</i>	Democratic Officer Democratic Officer <i>Audit Manager</i>	
5 June	Annual Internal Audit Report 2016/17 Governance Statement 2016/17 Monitoring Policies and RIPA (Annual Whistleblowing Report) Annual Report of the Audit Committee for approval Audit Committee Update Minutes of the Audit Committee held on 27 March 2016 Audit Committee Work Plan <i>Committee Members' Private meeting with External Auditors</i> <i>Workshop for Members on Statement of Accounts 2016/17</i>	Audit Manager Treasurer Monitoring Officer/Director of Service Support Chair Grant Thornton Democratic Officer Democratic Officer <i>Grant Thornton</i> <i>Treasurer</i>	

26 June [Authority]	Governance Statement 2016/2017	Treasurer	
	Audit Committee – Terms of Reference, Annual Review (will now be reported to the Authority's AGM)	Audit Manager	
	Annual Report of the Audit Committee 2016/17	Chair	

24 July 2017 [Audit Committee 2017/18]	Audit Findings 2016/17	Grant Thornton
	Statement of Accounts 2016/17 (Approval)	Grant Thornton
	Treasury Management Annual Report 2016/17	Treasurer
	<i>Self Assessment of Members of Audit Committee</i>	Internal Auditor
	Audit Committee Draft Work Plan 2017/18	Democratic Officer