

# West Midlands Fire and Rescue Authority

**You are summoned to attend the Annual Meeting of the West Midlands Fire and Rescue Authority to be held at 11.00 a.m. on Monday, 27th June, 2005 at the Fire Service Headquarters, Lancaster Circus Queensway, Birmingham for the purpose of transacting the following business:-**

## **Agenda - Public Session**

*(Reports attached unless otherwise stated)*

1. To elect the Chair of the Authority for the ensuing year.
2. To elect the Vice-Chair of the Authority for the ensuing year.
3. To receive apologies for absence (if any).
4. Declaration by members of any interests in contracts or other matters.
5. Chair's Announcements.
6. To confirm the minutes of the meeting held on 11th April, 2005 as a correct record.
7. Membership of the Authority 2005/2006.
8. Questions on the Discharge of Functions.
9. Constitution of Committees and Panels, Terms of Reference and Member Portfolios 2005/2006.
10. Constitution and Political Balance of Committees, Panels and Fora 2005/2006.
11. Appointment of Representatives to Serve on Other Bodies.
12. Delegations to Chief Officers.
13. Internal Audit Report.
14. Monitoring of Finances.
15. Institution of Legal Proceedings.
16. Minutes of the Executive Committee dated 23rd May 2005 and 9th June 2005.
17. Minutes of the Standards Committee dated 3rd June 2005.
18. Minutes of the Appeals Committee dated 1st April, 2005.

19. Notes of the Policy Planning Forum dated 23rd May 2005 and 9th June 2005.
20. Minutes of the West Midlands Regional Management Board dated 10th June, 2005 [to follow].
21. **Exclusion of the Public and Press:-**

Chair to move:

*'That the public and press be excluded from the rest of the meeting. This is to avoid the possible disclosure of exempt information under Schedule 12A to the Local Government Act 1972 relating to negotiations or consultation on labour relations matters and disclosure would be likely to prejudice those negotiations.'*

### **Agenda - Private Session**

*(Reports circulated to Members and Officers only)*

22. Update on the New Duty System and Shift Pattern for Operational Station Based Personnel [to follow].

Dated 17th June 2005.

#### **F N Summers**

Clerk to the West Midlands  
Fire and Rescue Authority

Sandwell Council House,  
Freeth Street,  
Oldbury, West Midlands, B69 3DE.

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