

WEST MIDLANDS FIRE AND RESCUE AUTHORITY

AUDIT COMMITTEE - INDEPENDENT MEMBER

ROLE DESCRIPTION

Aims of Role

1. To attend and participate in meetings of the Authority's Audit Committee [without voting rights].
2. To assist Members of the Committee in providing independent assurance of the adequacy of the Authority's risk management framework and associated control environment, independent scrutiny of the Authority's financial and non-financial performance to the extent that it affects the authority's exposure to risk and weakens the control environment, and overseeing the Authority's financial reporting process.

Skills Required

- An accounting background or qualification, or appropriate experience of financial management.
- A broad understanding of the financial risk and control and corporate governance issues facing local authorities.
- High ethical standards.
- Good communication skills.
- Ability to participate in public meetings.
- Ability to analyse complex information, to question, probe and seek clarification, and come to an independent and unbiased view.
- Ability to represent the Authority to other bodies and organisations.

Appropriate training will be made available.

Time Commitment

Approximately 4 daytime meetings per year lasting about two hours plus preparation time; occasional training sessions.

Remuneration

This is a voluntary position. Travelling and subsistence allowances are payable at the appropriate rate.

Special Conditions

1. You cannot apply, if you have been a Member or employee of the Authority at any time during the last 5 years.
2. You cannot apply, if you are a relative or close friend of a Member or employee of the Authority.
3. The successful applicant will be required to:
 - ❑ sign an undertaking to comply with the Authority's Code of Conduct for Members;
 - ❑ disclose active membership of any political party at local, regional or national level;
 - ❑ disclose the existence of any contract with the Authority;
 - ❑ disclose whether he/she is a party to any outstanding complaint or grievance against the Authority.
4. Canvassing will disqualify your application.