

Notes of the Member Development Working Group

9th November 2009, at 12.45 pm
at Fire Service Headquarters, Birmingham

Present: Councillors Alden, Andrew, Idrees, M Robinson
and Ward.

Charter Assessors – Councillors Spence and
Turner.

Officers: **West Midlands Fire Service**
Assistant Chief Officer A Brandon

Clerk to the Authority
S Hancock and A Sahota.

Nano Hill – West Midlands Leaders Board

1/09 **Election of Chair**

Councillor M Robinson was elected Chairman of the Group for the
current municipal year

2/09 **Election of Vice-Chair**

Councillor Ward was elected Vice-Chairman of the Group for the
current municipal year.

3/09 **Outline of Process for Working Towards the Primary Level
Charter**

Nano Hill from the West Midlands Leaders Board gave the group an
outline of the process for working towards the Primary Level Charter
(PLC).

She advised that, rather than submitting large quantities of evidence,
assessors should be signposted to where the evidence could be
found. Based on other authorities who had achieved the PLC, two
portfolios of evidence was average.

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It was important that the process be member led and that opportunities for development were open to all members, including independent members.

4/09 **Next Steps**

The Group needed to agreed its terms of reference and submit these to the Authority.

It was proposed that officers undertake a preliminary self-assessment as part of the evidence for the PLC.

Resolved:-

- (1) that draft terms of reference be submitted to the next meeting;
- (2) that officers begin the self-assessment process and report back to the Group on progress.

(Meeting ended at 1.45 p.m.)

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