

# **West Midlands Fire and Rescue Authority**

## **Audit Committee**

**You are summoned to attend a meeting of the Audit Committee to be held on Monday 11<sup>th</sup> January 2010, at 1.30pm at Solihull Fire Station, 620 Streetsbrook Road, Solihull, B91 1QY, for the purpose of transacting the following business:-**

### **Agenda**

(Reports attached unless otherwise stated)

1. Apologies for absence (if any).
2. Declaration of interests in contracts or other matters.
- 2a. To confirm the minutes of the meeting held on 12<sup>th</sup> October 2009 as a correct record.
3. Internal Audit – Terms of Reference.
4. Internal Audit – Progress Report.
5. Internal Audit – Internet Usage Report.
6. Self Assessment Exercise.
7. Annual Audit Letter 2008/2009.
8. Governance Standards – The Chartered Institute of Public Finance and Accountancy (CIPFA) and the Society of Local Authority Chief Executives (SOLACE) – Update on Progress – Action Plan.
9. Corporate Risk Register.
10. International Financial Reporting Standards (IFRS).
11. Organisational Assessment and Use of Resources Assessment 2008/2009.
12. Anti-Fraud and Corruption Policy.

13. Response to Audit Commission Annual Governance Report – Audit 2008/2009 Recommendations.
14. Update on Topical, Legal and Regulatory Issues.
15. Work Programme 2009/10.
16. Date and time of next meeting – Monday 29<sup>th</sup> March 2010

**Susan Phelps**

Clerk to the West Midlands  
Fire and Rescue Authority  
Sandwell Council House  
Freeth Street, Oldbury  
West Midlands

**Distribution:**

**Councillor Turner (Chairman);  
Councillor M Robinson (Vice-Chairman);  
Councillors Ali Khan, Skinner and Spence;  
Mr Ager (Independent Member).**

**Agenda prepared by Stephnie Hancock  
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