

West Midlands Fire and Rescue Authority

Governance and Transformation Committee

You are summoned to attend the meeting of Governance and Transformation Committee to be held on Monday, 10 December 2018 at 09:30

at Fire Service HQ, 99 Vauxhall Road, Nechells, Birmingham B7 4HW

for the purpose of transacting the following business:

Agenda – Public Session

- 1 To receive apologies for absence (if any)
- 2 Declarations of interests
- 3 Minutes of the Governance and Transformation Committee held on 12.11.18 **3 - 4**
- 4 Scoping the Role of Mayoral Fire Committee **5 - 8**

Agenda – Private Session

- 5 Exclusion of the public and press
Chair to move:- *"That the public and press be excluded from the rest of the meeting to avoid the possible disclosure of exempt information under Schedule 12A to the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 for the reasons stated below."*
- 6 Committee Workshop -

Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Ministry of the Crown and employees of, or office holders under, the Authority.

Distribution:

Adam Aston - Chairman, David Barrie - Member, Greg Brackenridge - Member, John Edwards - Member, Peter Hogarth - Member, Seamus Walsh - Member, Ann Young - Member

Clerk Name: Karen Gowreesunker

Clerk Telephone: 0121 380 6678

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Agenda prepared by Stephen Timmington

Strategic Hub, West Midlands Fire Service

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This agenda and supporting documents are also available electronically on the West Midlands Fire Service website at www.wmfs.net

Minutes of the Governance and Transformation Committee

12 November 2018 at 11:30 a.m.
at Fire Service Headquarters, Vauxhall Road, Birmingham B7 4HW

Present: Councillor Aston (Chair).
Councillors Barrie, Brackenridge, Edwards, Miks and Young
(Vice Chair).

Apologies: Councillors Hogarth and Walsh.
Professor Brake.

Observer: Jodie Townsend, Governance Consultant, West Midlands
Combined Authority (WMCA).

3/18 Declarations of Interest in contracts or other matters

There were no declarations of interest.

4/18 Developing the Role of the Mayoral Fire Committee (MFC)

Karen Gowreesunker, Clerk to the Authority and Strategic Enabler of the Strategic Hub, provided an overview of the report:

The report was submitted to the Committee to prepare Members for a workshop environment wherein Members would receive a broad overview of the implementation plan to support contextual understanding. This understanding would provide a platform from which Members would continue to consider the development of the proposed role of the MFC.

Members noted the proposed approach to developing proposals for the role and scope of the MFC within the Mayoral WMCA.

5/18 Exclusion of the public and press

Resolved that the public and press be excluded from the rest of the meeting to avoid the possible disclosure of exempt information under Schedule 12A to the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 relating to any consultations or negotiations, or contemplated

consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or officer holders under, the Authority.

6/18 **Committee Workshop**

In accordance with minute 4/18 and as detailed within the report 'Developing the Role of the Mayoral Fire Committee (MFC)', the Committee convened in a workshop environment and:

- Received a broad overview of the implementation plan to support contextual understanding
- Reviewed the key themes from the Governance and Transformation Committee meeting held on 8 October 2018
- Noted the areas which were out of scope of the Committee
- Reviewed areas where there was clarity on what the Committee could and could not do
- Considered the analysis of the governance requirements through committee structures in order to discuss the gaps and proposed way forward, having regard to the locally agreed governance principles, the principles which underpin them and the proposed remit of the MFC.

It was resolved that as a result of the outcomes of the workshop, the options identified would be developed further and submitted to the next meeting of the Committee (10 December 2018) for consideration and approval.

The meeting finished at 13:33pm.

<p>Contact Officer: Stephen Timmington Strategic Hub West Midlands Fire Service 0121 380 6680</p>

GOVERNANCE AND TRANSFORMATION COMMITTEE

10 DECEMBER 2018

1. SCOPING THE ROLE OF THE MAYORAL FIRE COMMITTEE (MFC)

Report of the Clerk.

RECOMMENDED:

THAT members note the proposed approach to developing proposals for the role and scope of the Mayoral Fire Committee (MFC) within the Mayoral West Midlands Combined Authority (WMCA).

2. PURPOSE OF REPORT

This report is submitted to prepare members of the Committee for a second workshop wherein members will receive the information requested as part of the outcomes of the workshop held on 12 November 2018. This further research will enable members to progress proposals for the role of the MFC within the WMCA Mayoral governance arrangements.

3. BACKGROUND

- 3.1 On 8 October 2018 the Committee convened at its inaugural meeting to approve its purpose, scope and key assumptions. The report set out the proposal to secure one of the key 'asks' arising from local authority and WMCA consultation on the governance review, scheme and draft Order in relation to the constitution and composition of the MFC.
- 3.2 Subsequently on the 12th November, members received a report which provided contextual backdrop to receive a presentation in workshop format.
- 3.3 As part of the workshop session on 12th November members received:
 - A broad overview of the implementation plan to support contextual understanding,
 - A review of the key themes arising from the Committee meeting on

8 October 2018,

- Noted the areas which were out of scope of the Committee
- Reviewed areas where there was clarity on what the Committee could and could not perform
- Considered the analysis of the governance requirements through committee structures in order to discuss the gaps and proposed way forward, having regard to the locally agreed governance principles, the principles which underpin them and the proposed remit of the MFC.

3.4 It was resolved that as a result of the outcomes of the workshop, the options identified would be developed further and submitted at the next meeting of the Committee (10 December 2018) for consideration and approval.

4. **EQUALITY IMPACT ASSESSMENT**

In preparing this report an initial Equality Impact Assessment is not required and has not been carried out. The matters contained in this report will not lead to and do not relate to a policy change at this stage.

5. **LEGAL IMPLICATIONS**

Overall legal implications in relation to the Governance Review and Scheme have been included in previous Authority reports.

There are, however, no immediate direct legal implications arising from this report.

6. **FINANCIAL IMPLICATIONS**

The financial implications have been included in previous reports to the Authority and this Committee. No further implications are identified at this stage.

7. **ENVIRONMENTAL IMPLICATIONS**

There are currently no environmental implications.

BACKGROUND PAPERS

[WMFRA 20 FEBRUARY 2017 ROUTE MAP TO A WEST MIDLANDS
COMBINED AUTHORITY MAYORAL WMCA GOVERNANCE REPORT](#)

[WMFRA 20 FEBRUARY 2017 OUTCOMES OF THE FUTURE
GOVERNANCE WORKING GROUP](#)

[WMCA 3 MARCH 2017 ROUTE MAP TO MAYORAL WMCA
GOVERNANCE](#)

[AGM June 2017](#)

[WMCA 8 SEPTEMBER 2017](#)

[Governance Review and WMCA Scheme Report to Local Authorities](#) (17
October 2017 Sandwell Metropolitan Borough Council example)

[Scheme](#)

[Governance Review](#)

[WMFRA 20 NOVEMBER 2017](#)

WMCA Board 8 December 2017 [Mayoral WMCA Governance of West
Midlands Fire Service - Governance Review and Scheme](#)

[CONSULTATION OUTCOMES REPORT TO LOCAL AUTHORITIES](#) (21
March 2018 Sandwell Metropolitan Borough Council example)

[WIDENING CFO Accountabilities 16 April 2018](#)

[ROUTE MAP TO MAYORAL COMBINED AUTHORITY GOVERNANCE:
CONSULTATION OUTCOMES AND SCHEME SUBMISSION TO
SECRETARY OF STATE 16 APRIL 2018](#)

[WMCA 14 SEPTEMBER 2018 GOVERNANCE OF WEST MIDLANDS FIRE
SERVICE APPROVAL OF STATUTORY ORDER](#)

[WMFRA 17 SEPTEMBER 2018 ROUTE MAP TO MAYORAL COMBINED
AUTHORITY GOVERNANCE](#)

[WMFRA GOVERNANCE AND TRANSFORMATION COMMITTEE 8
October 2018](#)

[WMFRA GOVERNANCE AND TRANSFORMATION COMMITTEE 12
NOVEMBER 2018](#)

[WMCA AUDIT AND RISK ASSURANCE COMMITTEE 12 NOVEMBER
2018](#)

The contact officer for this report is Karen Gowreesunker, telephone
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PHIL LOACH
CHIEF FIRE OFFICER

