

<p>Minutes of the Executive Committee</p>
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13th October 2008, at 12 noon
at Fire Service Headquarters, Vauxhall Road, Birmingham

Present: Councillor Howard (Chairman);
Councillor Ward (Vice-Chairman);
Councillors S Davis, Hinton, Idrees, Jones (Substitute Member); Ryder and Stevenson.

Also Present: Councillors Alden, Chambers, Clinton, Douglas-Maul, O'Neill, Robinson, Singh, Skinner, Spence, Sutton and Turner.
Mr Ager.

Apology: Councillor Eustace (substituted).

45/08 **Attendance of Members at Risk Management Workshops – Approved Duty**

The Committee noted a schedule of risk management workshops that had been arranged in response to a recommendation from internal audit and in order to assist the Authority in demonstrating an embedded risk management culture as required by the Comprehensive Performance Assessment and the Comprehensive Area Assessment.

The workshops were targeted at senior managers and Members with the aim of providing an overview of risk management within the organisation and highlighting specific issues surrounding partnerships, procurement and business continuity activities.

Resolved that approval be given for Members to attend risk management workshops, as listed in the schedule now submitted, and that attendance be regarded as an approved duty for the purpose of claiming travel and subsistence allowances.

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46/08 **Clerk's Officers**

The Committee noted that this was Stephnie Hancock's last meeting at the Authority before she left work to go maternity leave. Members and Officers congratulated Stephnie and wished her well.

47/08 **Exclusion of the Public and Press**

Resolved that the public and press be excluded from the rest of the meeting to avoid the possible disclosure of exempt information under Part I of Schedule 12A to the Local Government Act, 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 relating to the financial or business affairs of any particular person (including the authority holding that information).

48/08 **Service Plan - Public Consultation Issues**

The Committee considered a consultation document on the Annual Service Plan 2009-2010. The document set out how the Authority would provide prevention, protection and response services to the community and, in particular, proposed a review of fire station locations in order to provide a better response service to West Midlands. These proposals were part of a medium term strategy for the improvement of the service.

The plan would be subject to a 12-week period of consultation with the public and employees.

The Director Operations Support and the Chief Fire Officer noted Members' comments about the proposals.

Resolved that the draft Annual Service Plan 2009-2010 be approved for public consultation.

(Meeting ended at 12.18pm)

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