Agenda Item 21

Notes of the Member Development Working Group

19 September, 2011 at 12.45 pm
at Fire Service Headquarters, Birmingham

Present: Councillor Foster (Chair);
Councillors Chambers, Eustace, Idrees, Finnegan and Lines.

Officers: **West Midlands Fire Service**
D Johnson (Director Human Resources).
C Kelly.

Clerk to the Authority
S Hancock

8/11 **Notes of 18 April, 2011**

Resolved that the notes of the meeting held on 118 April 2011 be approved as a correct record.

9/11 **Pictorial Representation of Authority Governance Structure**

The Group received a proposed structure diagram setting out the governance structure of the Authority which the Chair of the Authority had asked to be included in the member handbook.

Resolved that the structure diagram be noted and included in the member handbook.

10/11 **Programme of Development Opportunities 2011-2012**

The Group received a draft Programme of Development Opportunities available to members in 2011-12.

The Programme would be a living document and would be updated regularly.

It was agreed that arrangements would be made for new members to visit the Safeside facility and also for a visit to be arranged to the Fire Service Academy. The Director Human Resources undertook to make the necessary arrangements.

Resolved that the Programme of Development Activities for members in 2011-2012 be noted.

11/11 **Feedback on Annual Member Update**

It was reported that feedback from the Authority's annual member induction event had been minimal and that much of the feedback that had been received had not been positive, with many existing members feeling that the event was a waste of their time.

In accordance with the Member Development Strategy, member induction was reviewed on an annual basis and it was agreed to use members' feedback to inform plans for 2012 induction. Further reports would be submitted.

12/11 **Self-assessment**

The Group received the self-assessment documents that had been completed as part of the Authority's previous work towards the Member Development Charter. The decision had been taken in February, 2010 to no longer pursue the Charter and the Group was asked whether it wanted to use the self-assessment as a benchmarking tool to monitor its member development work.

13/11 **Work Programme 2011-2012**

The Group was asked to give consideration to its work programme for 2012-13.

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