

WEST MIDLANDS FIRE AND RESCUE AUTHORITY

AUDIT AND RISK COMMITTEE

WORK PROGRAMME 2018/19

DRAFT

Date of Meeting	Item	Responsible Officer	Completed
2018			
23 July	Audit Findings 2017/18	Grant Thornton	
	Statement of Accounts 2017/18 (Approval)	Grant Thornton	
	Treasury Management Annual Report 2017/18	Treasurer	
	Minutes of the Audit Committee held on 4 June 2018	Democratic Officer	
	Audit Committee Draft Work Plan 2018/19	Democratic Officer	
3 September	Corporate Risk Six Monthly Report	Director of Service Support	
	Audit Committee Update	Grant Thornton	
	Minutes of the Audit Committee held on 23 July 2018	Democratic Officer	

	Fraud Awareness Training?	Peter Farrow Phil Tromans?	
17 September [Authority]	Audit Findings 2017/18 Statement of Accounts 2017/18 (note)	Grant Thornton Treasurer	
12 November	Treasury Management – Mid year review 2018/19 Annual Audit Letter 2017/18 Audit Committee Update Internal Audit Progress Report Assessment of Good Practice and Effectiveness Minutes of the Audit Committee held on 3 September 2018 Audit Committee Work Plan	Treasurer Grant Thornton Grant Thornton Audit Manager Audit Manager Democratic Officer Democratic Officer	
	Fraud Awareness Training?	Phil Tromans	

2019

<p>14 January</p>	<p>Minutes of the Audit Committee held on 12 November 2018</p> <p>Internal Audit Progress Report</p> <p>Internal Audit Charter – Annual Review</p> <p>Audit Committee Update</p> <p>Assessment of Good Practice and Effectiveness</p> <p>Audit Committee Work Plan</p>	<p>Democratic Officer</p> <p>Audit Manager</p> <p>Audit Manager</p> <p>Grant Thornton</p> <p>Audit Manager</p> <p>Democratic Officer</p>	
<p>25 March</p>	<p>Audit Committee Update</p> <p>Communication with the Audit Committee for WMFRA</p> <p>Audit Plan 2018/19</p> <p>Internal Audit Plan 2018/19</p> <p>Audit Committee Terms of Reference</p> <p>External Audit Work Programme and Scale of Fees</p> <p>Corporate Risk Report Six Monthly Update</p>	<p>Grant Thornton</p> <p>Grant Thornton</p> <p>Grant Thornton</p> <p>Audit Manager</p> <p>Audit Manager</p> <p>Director of Service Support</p> <p>Director of Service Support</p>	

	<p>Minutes of the Pensions Board held on</p> <p>Minutes of the Audit Committee held on 14 January 2018</p> <p>Audit Committee Work Plan</p> <p><i>Committee Members' Private meeting with Internal Auditors (to follow Committee)</i></p>	<p>Pensions Board Representative</p> <p>Democratic Officer</p> <p>Democratic Officer</p> <p><i>Audit Manager</i></p>	
3 June 2018	<p>Annual Internal Audit Report 2018/19</p> <p>Governance Statement 2018/19</p> <p>Monitoring Policies and RIPA (Annual Whistleblowing Report)</p> <p>Annual Report of the Audit Committee for approval</p> <p>Audit Committee – Verbal Update</p> <p>Minutes of the Audit Committee held on 25 March 2019</p> <p>Audit Committee Work Plan</p> <p><i>Committee Members' Private meeting with External Auditors</i></p>	<p>Audit Manager</p> <p>Treasurer Monitoring Officer/Director of Service Support Chair</p> <p>Grant Thornton</p> <p>Democratic Officer Democratic Officer</p> <p><i>Grant Thornton</i></p> <p><i>Treasurer</i></p>	

	<i>Workshop for Members on Statement of Accounts 2018/19</i>		
24 June 2019 [Authority]	Governance Statement 2018/2019 Audit Committee – Terms of Reference, Annual Review (will now be reported to the Authority’s AGM) Annual Report of the Audit Committee 2018/19	Treasurer Audit Manager Chair	

22 July 2019 (Audit Committee 2019/20)	Audit Findings 2018/19 Statement of Accounts 2018/19 (Approval) Treasury Management Annual Report 2018/19 Audit Committee Draft Work Plan 2019/20	Grant Thornton Grant Thornton Treasurer Democratic Officer
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