

Minutes of the Collaboration and Transformation Committee
06 September 2021

**Conducted as a public meeting at Headquarters and digitally via
Microsoft Teams**

Present: Councillor Dehar (Chair), Councillor Singh (Vice-Chair)
Councillor Locke, Councillor Hogarth

Virtual: Councillor Barlow, Councillor Iqbal, Assistant PCC Wasim Ali

Officers: Phil Loach (CFO), Mike Griffiths, Phil Fellows, Stephen
Timmington, Kirsty Tuffin

01/21 **Apologies**

Please note: The meeting was postponed for 15 minutes and resumed at 10:45 am, due to technical difficulties.

Apologies were received from Cllr Catherine Miks.

02/21 **Declarations of Interest**

There were no declarations of interest received.

03/21 **Minutes of the Collaboration and Transformation
Committee held on 27 January 2020**

Resolved: That the minutes of the Collaboration and Transformation Committee held on 27 January 2020 were noted as no attendees were present at the last meeting.

04/21 **Collaboration and Transformation – Review of
Committee Terms of Reference, Strategic Definition and
Framework**

The Committee received a report, that outlined the Collaboration and Transformation Terms of Reference, as per appendix A of the report and the Strategic Definition and Framework, as per appendix B of the report.

It was recommended that Members review the Terms of Reference, approved at Fire Authority on 21 June 2021. No changes were requested, and it was agreed that the Terms of Reference for the Collaboration and Transformation Committee be approved.

Members were recommended to review the Strategic Definition and Framework, approved by the Committee on 11 November 2019, as part of the review for the Committee and its continued suitability.

Discussions were held on the collaboration work between the Fire Service and the Ambulance sector. Members recognised the immense pressure that the Ambulance sector was under however, raised concerns upon the perceived lack of engagement for collaboration work that had been received. The Chief Fire Officer (CFO) advised that the Ambulance's operate under two sections: Community Hubs and Paramedic Hubs. A review was conducted on the use of their hubs and the sector felt they did not require the assistance of the Fire Service resources. The CFO reassured Members that he had regular dialogue with Anthony Marsh, Chief Executive of West Midlands Ambulance Service NHS Trust, and it was agreed that he would make contact regarding the potential for future collaboration work taking place between the Ambulance and Fire Service.

A Member recommended that Councillors should also raise their concerns to their Local Authorities through their Health Scrutiny Committees.

No changes were requested to the Strategic Definition and Framework for the Committee and it was agreed that it be approved.

Resolved:

1. That it be agreed that the terms of reference for the Collaboration and Transformation Committee, as per appendix A, be approved.
2. That it be agreed that the Strategic Definition and Framework for the Committee, be approved.

3. That it be agreed that the CFO would correspond with the Chief Executive of West Midlands Ambulance Service NHS Trust regarding the potential for future collaboration work taking place between the Ambulance and Fire Service.

05/21

Collaboration and Income Generation

The Chair of the Committee advised Members that West Midlands Fire Service had a minimal number of buildings unoccupied and asked for recommendations for future usage that would help generate an income for the Service.

Mike Griffiths, Treasurer (151 Section Officer), advised Members that some of the sites were integrated into fire stations and therefore any potential tenancy would have to be carefully selected. As part of the collaboration work with West Midlands Police, a lease agreement with them for part of the ground floor of Headquarters was being explored, as currently they occupy five other Service sites. A report would be taken to Audit and Risk Committee by the end of 2021, that would provide an update on all unoccupied properties in the Service's possession.

Resolved:

1. That it be agreed that the verbal discussion be noted.

The meeting finished at 11:08 hours.

Kirsty Tuffin Strategic Hub 0121 380 6906
