

WEST MIDLANDS FIRE AND RESCUE AUTHORITY

AUDIT AND RISK COMMITTEE

WORK PROGRAMME 2018/19

Date of Meeting	Item	Responsible Officer	Completed
2018			
23 July	Audit Findings 2017/18	Grant Thornton	
	Statement of Accounts 2017/18 (Approval)	Grant Thornton	
	Treasury Management Annual Report 2017/18	Treasurer	
	Minutes of the Audit Committee held on 4 June 2018	Democratic Officer	
	Audit and Risk Committee Draft Work Plan 2018/19	Democratic Officer	
4 September	Corporate Risk Six Monthly Report	Director of Service Support	
	Annual Audit Letter 2017/18	Grant Thornton	
	Audit and Risk Committee Update	Grant Thornton	

	Minutes of the Audit and Risk Committee held on 23 July 2018	Democratic Officer	
17 September [Authority]	Audit Findings 2017/18 Statement of Accounts 2017/18 (note)	Grant Thornton Treasurer	
12 November	Treasury Management – Mid year review 2018/19 Audit and Risk Committee Update Internal Audit Progress Report Minutes of the Audit and Risk Committee held on 4 September 2018 Audit Committee Work Plan Training and Audit Overview	Treasurer Grant Thornton Audit Manager Democratic Officer Democratic Officer John Matthews	

2019

<p>14 January</p>	<p>Minutes of the Audit and Risk Committee held on 12 November 2018</p> <p>Internal Audit Progress Report</p> <p>Internal Audit Charter – Annual Review</p> <p>Audit and Risk Committee Update</p> <p>Assessment of Good Practice and Effectiveness</p> <p>Audit and Risk Committee Work Plan</p> <p>Minutes of the Pension Board held on 27 September 2018 and 12 December 2019</p>	<p>Democratic Officer</p> <p>Audit Manager</p> <p>Audit Manager</p> <p>Grant Thornton</p> <p>Audit Manager</p> <p>Democratic Officer</p> <p>Chair of Pensions Board</p>	
<p>25 March</p>	<p>Audit and Risk Committee Update</p> <p>Communication with the Audit Committee for WMFRA</p> <p>Audit Plan 2018/19</p> <p>Internal Audit Plan 2018/19</p> <p>Audit and Risk Committee Terms of Reference</p> <p>External Audit Work Programme and Scale of Fees</p> <p>Corporate Risk Report Six Monthly Update</p>	<p>Grant Thornton</p> <p>Grant Thornton</p> <p>Grant Thornton</p> <p>Audit Manager</p> <p>Audit Manager</p> <p>Director of Service Support</p> <p>Director of Service Support</p>	

	<p>Minutes of the Pensions Board held on 4 December 2018</p> <p>Minutes of the Audit and Risk Committee held on 14 January 2018</p> <p>Audit Committee Work Plan</p> <p><i>Committee Members' Private meeting with Internal Auditors (to follow Committee)</i></p>	<p>Pensions Board Representative</p> <p>Democratic Officer</p> <p>Democratic Officer</p> <p><i>Audit Manager</i></p>	
3 June 2018	<p>Annual Internal Audit Report 2018/19</p> <p>Governance Statement 2018/19</p> <p>Monitoring Policies and RIPA (Annual Whistleblowing Report)</p> <p>Annual Report of the Audit Committee for approval</p> <p>Audit and Risk Committee – Verbal Update</p> <p>Minutes of the Audit and Risk Committee held on 25 March 2019</p> <p>Minutes of the Pensions Board held on 4 March 2019</p> <p>Audit and Risk Committee Work Plan 2019/20</p> <p><i>Committee Members' Private meeting with External Auditors</i></p>	<p>Audit Manager</p> <p>Treasurer Monitoring Officer/Director of Service Support Chair</p> <p>Grant Thornton</p> <p>Democratic Officer</p> <p>Democratic Officer</p> <p><i>Grant Thornton</i></p> <p><i>Treasurer</i></p>	

	<i>Workshop for Members on Statement of Accounts 2018/19</i>		
24 June 2019 [Authority]	Governance Statement 2018/2019 Audit and Risk Committee – Terms of Reference, Annual Review (will now be reported to the Authority’s AGM) Annual Report of the Audit and Risk Committee 2018/19	Treasurer Audit Manager Chair	

22 July 2019 (Audit Committee 2019/20)	Audit Findings 2018/19 Statement of Accounts 2018/19 (Approval) Treasury Management Annual Report 2018/19 Audit and Risk Committee Draft Work Plan 2019/20	Grant Thornton Grant Thornton Treasurer Democratic Officer
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