

WEST MIDLANDS FIRE AND RESCUE AUTHORITY

30 NOVEMBER 2009

1. **APPROVED DUTY – PREPARATION MEETINGS FOR THE 2012 OLYMPICS**

Joint report of the Clerk and Chief Fire Officer.

RECOMMENDED

THAT the attendance of the Chairman or his nominees at the meetings to help prepare for the 2012 Olympics be regarded as an approved duty for the purpose of claiming travel and subsistence allowance.

2. **PURPOSE OF REPORT**

This report is submitted to seek approval for the attendance of the Chairman or his nominee at meetings associated with the preparation for the 2012 Olympics be regarded as an approved duty for the purpose of claiming travel and subsistence allowance.

3. **BACKGROUND**

3.1 The Chairman and sometimes his nominees have been asked to represent the Authority at meetings associated with the preparation for the 2012 Olympics. It is anticipated the frequency of these meetings may increase as the event approaches and this report is to regularise the attendance of the Chairman or his nominees as approved duty attendances for the purposes of claiming allowances.

3.2 The Clerk will incorporate these attendances into the report on the representation on outside bodies at the Annual General Meeting.

4. **EQUALITY IMPACT ASSESSMENT**

In preparing this report an initial Equality Impact Assessment is not required and has not been carried out.

The matters contained in this report do not relate to a policy change.

5. **LEGAL IMPLICATIONS**

The Members' Allowance Scheme of the West Midlands Fire and Rescue Authority has been drawn up in accordance with the Local Authorities (Members' Allowances) (England) Regulations 2003.

6. **FINANCIAL IMPLICATIONS**

The cost of any travel and subsistence claims received subsequent to the event will be met from the existing budget for members' allowances.

BACKGROUND PAPERS

None.

VIJ RANDENIYA
CHIEF FIRE OFFICER

SUE PHELPS
CLERK