

## WEST MIDLANDS FIRE AND RESCUE AUTHORITY

## AUDIT AND RISK COMMITTEE

## WORK PROGRAMME 2022/23

Date of Meeting	Item	Responsible Officer	Completed
<b>2022</b>			
18 July 2022	Statement of Accounts 2021/22 (Draft Unaudited Approval)	Treasurer	18 July 2022
	Treasury Management Annual Report 2021/22	Treasurer	18 July 2022
	Minutes of the Audit and Risk Committee held on 6 June 2022	Democratic Services Officer	18 July 2022
	Minutes of the Pension Board held on 28 March 2022	Democratic Services Officer	Deferred.
	Audit and Risk Committee Draft Work Plan 2022/23	Democratic Services Officer	18 July 2022
26 Sept 2022	Terms of Reference of Audit and Risk Committee	Democratic Services Officer	
	Audit Progress & Sector Update	Grant Thornton	
	Internal Audit Progress Report	Audit Manager	

	<p>Internal Audit Report - Data Governance</p> <p>Minutes of the Audit and Risk Committee held on 18 July 2022</p> <p>Audit and Risk Committee Work Plan 2022/23</p>	<p>ACFO Strategic Enabler (Enabling Services) /Data and Governance Manager</p> <p>Democratic Services Officer</p> <p>Democratic Services Officer</p>	
10 Oct 2022 [Authority]	Minutes of the Audit and Risk Committee held on 06 June	Democratic Services Officer	
28 November 2022	<p>Minutes of the Audit and Risk Committee held on 26 September 2022</p> <p>Audit Findings 2021/22</p> <p>Statement of Accounts 2021/22 (for approval)</p> <p>Audit Progress &amp; Sector Update</p> <p>Internal Audit Progress Report</p> <p>Treasury Management Mid-Year Report 2022/23</p> <p>Corporate Risk Update Q1 &amp; Q2 2022/23</p>	<p>Democratic Services Officer</p> <p>Grant Thornton</p> <p>Treasurer</p> <p>Grant Thornton</p> <p>Audit Manager</p> <p>Treasurer</p> <p>ACFO Strategic Enabler (Enabling Services)</p>	

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	<p>Annual SIRO report</p> <p>Audit and Risk Committee Work Plan 2022/23</p> <p>Minutes of the Pension Board held on 10 June 2022</p> <p>Fraud Awareness Training (tbc)</p>	<p>ACFO Strategic Enabler (Enabling Services)</p> <p>Democratic Services Officer</p> <p>Democratic Services Officer</p> <p>Phil Tromans John Matthews</p>	
<p>12 December 2022 (Authority)</p>	<p>Minutes of the Audit and Risk Committee held on 18 July 2022</p> <p>Audit Findings 2021/22</p> <p>Statement of Accounts 2021/22</p>	<p>Democratic Services Officer</p> <p>Grant Thornton</p> <p>Treasurer</p>	

<b>2023</b>			
<p>13 February 2023 (Authority)</p>	<p>Minutes of the Audit and Risk Committee held on 28 November 2022</p> <p>Audits Annual Report 2021/22 (May be A&amp;R March 2023)</p>		

20 March 2023	<p>Minutes of the Audit and Risk Committee held on 28 November 2022</p> <p>Audit Progress &amp; Sector Update</p> <p>Internal Audit Progress Report</p> <p>Corporate Risk Update Q1 &amp; Q2 2022/23</p> <p>Vacant Residential Properties Update</p> <p>Monitoring Policies and RIPA (Annual Whistleblowing Report)</p> <p>Internal Audit Plan 2023/24</p> <p>Audit Plan 2022/23 (possibly in June 2023 - tbc)</p> <p>Internal Audit Charter – Annual Review</p> <p>Informing the Audit Risk Assessment – West Midlands Fire and Rescue Authority 2022/23 (possibly in March 2023 but may need to be June 2023 - tbc)</p>	<p>Democratic Services Officer</p> <p>Grant Thornton</p> <p>Audit Manager</p> <p>ACFO Strategic Enabler (Enabling Services)</p> <p>Treasurer</p> <p>Monitoring Officer/ACFO Strategic Enabler (Enabling Services)</p> <p>Audit Manager</p> <p>Grant Thornton</p> <p>Audit Manager</p> <p>Grant Thornton</p>	
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	<p>Auditors Annual Report (May be Authority in February 2023)</p> <p>Annual SIRO report</p> <p>Minutes of the Pensions Board held on TBC</p> <p>Audit and Risk Committee Work Plan 2022/23</p> <p>Fraud Awareness Training</p> <p><i>Committee Members' Private meeting with Internal Auditors (to follow Committee)</i></p>	<p>Grant Thornton</p> <p>ACFO Strategic Enabler (Enabling Services)</p> <p>Democratic Services Officer Democratic Services Officer</p> <p>Phil Tromans John Matthews</p> <p><i>Audit Manager</i></p>	
19 June 2023	<p>Annual Internal Audit Report 2022/23</p> <p>Governance Statement 2022/23</p> <p>Monitoring Policies and RIPA (Annual Whistleblowing Report)</p> <p>Corporate Risk Update Q3 &amp; Q4 2022/23</p>	<p>Audit Manager</p> <p>Treasurer</p> <p>Monitoring Officer/ACFO Strategic Enabler (Enabling Services)</p> <p>ACFO Strategic Enabler (Enabling Services)</p>	

	<p>Audit Plan 2022/23 (possibly in March 2023 - tbc)</p> <p>Informing the Audit Risk Assessment – West Midlands Fire and Rescue Authority 2022/23 (possibly in March 2023 but may need to be June 2023 - tbc)</p> <p>Annual Report of the Audit and Risk Committee 2022/23 for approval</p> <p>Audit Progress &amp; Sector Update</p> <p>Internal Audit Progress Report (TBC)</p> <p>Minutes of the Audit and Risk Committee held on 20 March 2023</p> <p>Minutes of the Pensions Board held on XXXX - tbc</p> <p>Annual Report of the Pension Board 2022/23</p> <p>Audit and Risk Committee Work Plan 2022/23</p> <p><i>Committee Members' Private meeting with External Auditors</i></p> <p><i>Workshop for Members on Statement of Accounts 2022/23</i></p>	<p>Grant Thornton</p> <p>Grant Thornton</p> <p>Chair, Audit and Risk</p> <p>Grant Thornton</p> <p>Audit Manager</p> <p>Democratic Services Officer</p> <p>Democratic Services Officer</p> <p>Chair, Pensions Board Democratic Services Officer</p> <p><i>Grant Thornton</i></p> <p><i>Treasurer</i></p>	
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<p>26 June 2023 [Authority]</p>	<p>Governance Statement 2022/23</p> <p>Minutes of the Audit and Risk Committee held on 20 March 2023</p> <p>Annual Report of the Audit and Risk Committee 2022/23</p>	<p>Treasurer</p> <p>Democratic Services Officer</p> <p>Chair, Audit and Risk</p>	
<p>24 July 2023</p>	<p>Minutes of the Audit and Risk Committee held on 19 June 2023</p> <p>Statement of Accounts 2022/23 (Draft Unaudited Approval)</p> <p>Treasury Management Annual Report 2022/23</p> <p>Audit and Risk Committee Draft Work Plan 2023/24</p> <p>Minutes of the Pension Board (tbc)</p>	<p>Democratic Services Officer</p> <p>Treasurer</p> <p>Treasurer</p> <p>Democratic Services Officer</p> <p>Democratic Services Officer</p>	