

# WEST MIDLANDS FIRE AND RESCUE AUTHORITY

## AUDIT AND RISK COMMITTEE

### WORK PROGRAMME 2019/20

Date of Meeting	Item	Responsible Officer	Completed
<b>2019</b>			
29 July 2019	Terms of Reference of Audit and Risk Committee	Democratic Officer	
	Audit Findings 2018/19	Grant Thornton	
	Statement of Accounts 2018/19 (Approval)	Treasurer	
	Treasury Management Annual Report 2018/19	Treasurer	
	Minutes of the Audit and Risk Committee held on 3 June 2019	Democratic Officer	
	Minutes of the Pensions Board held on 4 March 2019	Pension Board Representative	
	Minutes of the Pensions Board held on 4 June 2019	Pension Board Representative	
	Pension Board Annual Report	Pension Board Representative	
	Training Requirements of Audit and Risk Members		

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	Audit and Risk Committee Draft Work Plan 2019/20	Democratic Officer Democratic Officer	
2 September	Corporate Risk Six Monthly Report	ACO Strategic Enabler (Process)	
	Annual Audit Letter 2018/19	Grant Thornton	
	Audit and Risk Committee Update	Grant Thornton	
	Request of Member to Discontinue Payment of Periodical Contributions – New Firefighters' Pension Scheme (2006)	Treasurer	
	Pensionable Pay Decision	Treasurer	
	Residential Homes	Treasurer	
	Minutes of the Audit and Risk Committee held on 29 July 2019	Democratic Officer	
	CIPFA Audit Committee Update Issue 29	Auditor	
	Audit and Risk Committee Workplan 2019/20	Democratic Officer	
30 September [Authority]	Audit Findings 2018/19 Statement of Accounts 2018/19 (to note)	Grant Thornton Treasurer	

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11 November	<p>Treasury Management – Mid year review 2019/20</p> <p>Audit and Risk Committee Update</p> <p>Internal Audit Progress Report</p> <p>Minutes of the Audit and Risk Committee held on 2 September 2019</p> <p>Audit Committee Work Plan</p> <p>Minutes of the Pension Board held on 10 September 2019</p> <p>Fraud Awareness Training</p> <p>Audit Overview</p>	<p>Treasurer</p> <p>Grant Thornton</p> <p>Audit Manager</p> <p>Democratic Officer</p> <p>Democratic Officer</p> <p>Phil Tromans</p> <p>John Matthews</p>	
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2020			
13 January	<p>Minutes of the Audit and Risk Committee held on 11 November 2019</p> <p>Internal Audit Progress Report</p> <p>Internal Audit Charter – Annual Review</p> <p>Audit and Risk Committee Update</p> <p>Audit and Risk Committee Work Plan</p>	<p>Democratic Officer</p> <p>Audit Manager</p> <p>Audit Manager</p> <p>Grant Thornton</p>	

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	Minutes of the Pension Board held on ? December 2019	Democratic Officer Democratic Officer	
23 March	Audit and Risk Committee Terms of Reference  Internal Audit Plan 2020/21  Audit Plan 2019/10  Corporate Risk Report Six Monthly Update  Communication with the Audit Committee for WMFRA  Audit and Risk Committee Update  Minutes of the Audit and Risk Committee held on 13 January 2020  Audit and Risk Committee Work Plan  <i>Committee Members' Private meeting with Internal Auditors (to follow Committee)</i>	Audit Manager  Audit Manager  Grant Thornton  ACO Strategic Enabler (Process)  Grant Thornton  Grant Thornton  Democratic Officer  <i>Audit Manager</i>	
1 June 2019	Annual Internal Audit Report 2019/20  Governance Statement 2019/20	Audit Manager  Treasurer	

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	<p>Monitoring Policies and RIPA (Annual Whistleblowing Report)</p> <p>Annual Report of the Audit and Risk Committee 2019/20 for approval</p> <p>Audit and Risk Committee – Verbal Update</p> <p>Minutes of the Audit and Risk Committee held on 23 March 2019</p> <p>Minutes of the Pensions Board held on ?March 2019</p> <p>Annual Report of the Pension Board 2019/10</p> <p>Audit and Risk Committee Work Plan 2019/2020</p> <p><i>Committee Members' Private meeting with External Auditors</i></p> <p><i>Workshop for Members on Statement of Accounts 2019/20</i></p>	<p>Monitoring Officer/ ACO Strategic Enabler (Process)</p> <p>Chair</p> <p>Grant Thornton</p> <p>Democratic Officer</p> <p>Democratic Officer</p> <p>Chair, Pensions Board</p> <p>Democratic Officer</p> <p><i>Grant Thornton</i></p> <p><i>Treasurer</i></p>	
22 June 2020 [Authority]	<p>Governance Statement 2019/2020</p> <p>Minutes of the Audit and Risk Committee held on 1 June 2019</p>	<p>Treasurer</p> <p>Democratic Officer</p> <p>Chair</p>	

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	Annual Report of the Audit and Risk Committee 2019/20		
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July 2020 (Audit and Risk Committee 2020/21)	Audit Findings 2019/20  Statement of Accounts 2019/20 (Approval)  Treasury Management Annual Report 2019/20  Audit and Risk Committee Draft Work Plan 2020/21  Minutes of the Pension Board held June 2020 Annual Report of the Pension Board	Grant Thornton  Treasurer  Treasurer  Democratic Officer
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