

**WEST MIDLANDS FIRE AND RESCUE AUTHORITY**  
**COLLABORATION AND TRANSFORMATION COMMITTEE**  
**WORK PROGRAMME 2023/24**

<b>Date of Meeting</b>	<b>Item</b>	<b>Responsible Officer</b>	<b>Completed</b>
<b>2023</b>			
4 <sup>th</sup> September 2023	Revised Collaboration and Transformation Committee Terms of Reference	Deputy Clerk	4 <sup>th</sup> September
	Collaboration and Transformation Committee areas of focus 2023/24	Deputy Clerk	4 <sup>th</sup> September (combined with the above report)
	Collaboration and Transformation Committee Work Plan 2023/24	Democratic Services Officer	
	Minutes of the Collaboration and Transformation Committee	Democratic Services Officer	
6 <sup>th</sup> November 2023	Prevention and Health Inequalities – Strategic Collaboration	Head for Prevention	
	CRMP Consultation 2023 Outcomes	CRMP Manager	
	Collaboration and Transformation Committee Work Plan 2023/24	Democratic Services Officer	

	Minutes of the Collaboration and Transformation Committee	Democratic Services Officer	
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<b>2024</b>			
15 <sup>th</sup> January 2024	Digital Transformation Update  Serious Violence Duty – Update  Collaboration and Transformation Committee Work Plan 2023/24  Minutes of the Collaboration and Transformation Committee	Head of Digital and Data  Head of Prevention  Democratic Services Officer  Democratic Services Officer	
8 <sup>th</sup> April 2024	Collaboration and Transformation Committee Work Plan 2023/24  Minutes of the Collaboration and Transformation Committee	Democratic Services Officer  Democratic Services Officer	
2024-2025 Municipal Year (Dates TBC)	Collaboration and Transformation Committee Work Plan 2024/25	Democratic Services Officer	

\*Depending upon Government/HMICFRS publishing timelines