

## REVISIONS TO THE AUTHORITY'S PROCEDURAL STANDING ORDERS

### **14. Quorum of Committees**

- (1) No business may be transacted at any meeting to which these Standing Orders apply unless a quorum is present.

The quorum is equal to one quarter of the total number of voting Members or at least 2 voting Members (whichever is the greater).

- (2) No meeting shall commence unless there is a quorum present. If a meeting has not started within 15 minutes of the time specified on the agenda, the meeting shall be postponed.
- (3) If during any meeting of a Committee, the person presiding declares that there is not a quorum present, the meeting shall be adjourned for 15 minutes.
- (4) If after 15 minutes there is still no quorum, the meeting shall be adjourned.
- (5) All business which has not been completed at a meeting which has been postponed or adjourned shall stand referred to the next ordinary meeting, unless arrangements are made for a special meeting to consider that business or the business is dealt with as a matter of urgency.

### **25. Members Interests**

- (1) Members shall be required to declare interests in accordance with any relevant statutory provisions and the Members' Code of Conduct. The question of the participation of a Member in the discussion of any item where he/she has disclosed an interest shall be determined in accordance with the provisions of the Members' Code of Conduct.
- (2) Where a member has a disclosable pecuniary interest in the business of the authority he/she must withdraw from the room where the meeting considering the business is being held unless the member has obtained a dispensation from

the authority's Standards Committee.

- (3) The requirements for Members to disclose their interests shall apply equally to any co-opted Members, advisors or persons appointed to discharge any functions in connection with the Authority whether they have voting rights or not.
- (4) The Clerk shall be responsible for keeping a register of Members interests and making it open for public inspection during office hours and for publication on the authority's web site.