

WEST MIDLANDS FIRE AND RESCUE AUTHORITY

AUDIT COMMITTEE WORK PROGRAMME 2017/18

Date of Meeting	Item	Responsible Officer	Completed
2017			
24 July	Audit Findings 2016/17	Grant Thornton	
	Statement of Accounts 2016/17 (Approval)	Grant Thornton	
	Treasury Management Annual Report 2016/17	Treasurer	
	Minutes of the Audit Committee held on 12 June 2017	Democratic Officer	
	Audit Committee Draft Work Plan 2017/18	Democratic Officer	
4 September	Corporate Risk Six Monthly Report	Director of Service Support	
	Audit Committee Update	Grant Thornton	
	Minutes of the Audit Committee held on 24 July 2017	Democratic Officer	
	Minutes of the Pension Board held on 20 July 2017 Work Programme 2017/18	Democratic Officer	

18 September [Authority]	Audit Findings 2016/17 Statement of Accounts 2016/17 (note)	Grant Thornton Treasurer	

13 November	Treasury Management – Mid year review 2017/18 Appointment of the External Auditor Briefing on ESMCP Annual Audit Letter 2016/17 Audit Committee Update Internal Audit Progress Report Assessment of Good Practice and Effectiveness Minutes of the Audit Committee held on 4 September 2017 Audit Committee Work Plan	Treasurer Treasurer DCFO Grant Thornton Grant Thornton Audit Manager Audit Manager Democratic Officer Democratic Officer	
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2018			
15 January 2018	Internal Audit Progress Report Internal Audit Charter – Annual Review Audit Committee Update Minutes of the Audit Committee held on 13 November 2017 Audit Committee Work Plan	Audit Manager Audit Manager Grant Thornton Democratic Officer Democratic Officer	

26 March 2018	<p>Audit Committee Update Communication with the Audit Committee for WMFRA Audit Plan 2017/18</p> <p>Internal Audit Plan 2017/18 Audit Committee Terms of Reference</p> <p>External Audit Work Programme and Scale of Fees</p> <p>Corporate Risk Report Six Monthly Update</p> <p>Minutes of the Pensions Board held in February 2018</p> <p>Minutes of the Audit Committee held on 15 January 2018</p> <p>Audit Committee Work Plan</p> <p><i>Committee Members' Private meeting with Internal Auditors (to follow Committee)</i></p>	<p>Grant Thornton Grant Thornton</p> <p>Grant Thornton</p> <p>Audit Manager Audit Manager</p> <p>Director of Service Support</p> <p>Director of Service Support</p> <p>Pensions Board Representative</p> <p>Democratic Officer</p> <p>Democratic Officer</p> <p><i>Audit Manager</i></p>	
4 June 2018	<p>Annual Internal Audit Report 2017/18</p> <p>Governance Statement 2017/18</p> <p>Monitoring Policies and RIPA (Annual Whistleblowing Report)</p>	<p>Audit Manager</p> <p>Treasurer Monitoring Officer/Director of Service Support</p>	

	Annual Report of the Audit Committee for approval Audit Committee – Verbal Update Minutes of the Audit Committee held on 26 March 2018 Audit Committee Work Plan <i>Committee Members’ Private meeting with External Auditors</i> <i>Workshop for Members on Statement of Accounts 2017/18</i>	Chair Grant Thornton Democratic Officer Democratic Officer <i>Grant Thornton</i> <i>Treasurer</i>	
25 June 2018 [Authority]	Governance Statement 2017/2018 Audit Committee – Terms of Reference, Annual Review (will now be reported to the Authority’s AGM) Annual Report of the Audit Committee 2017/18	Treasurer Audit Manager Chair	

23 July 2018 (Audit Committee 2018/19)	Audit Findings 2017/18 Statement of Accounts 2017/18 (Approval) Treasury Management Annual Report 2017/18 Audit Committee Draft Work Plan 2018/19	Grant Thornton Grant Thornton Treasurer Democratic Officer
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