

WEST MIDLANDS FIRE AND RESCUE AUTHORITY

AUDIT AND PERFORMANCE MANAGEMENT COMMITTEE

28 MARCH 2011

1. **AUDIT AND PERFORMANCE MANAGEMENT COMMITTEE –
SKILLS AUDIT RESULTS**

Report of the Audit Services & Risk Management Manager
[Sandwell MBC].

RECOMMENDED

THAT the Committee gives consideration to the results of the latest Audit and Performance Management Committee Skills Audit, and agrees priorities for its training programme.

2. **PURPOSE OF REPORT.**

- 2.1 To ask the Committee to give consideration to the results of its latest skills audit and to agree priorities for its training programme.

3. **BACKGROUND**

- 3.1 The Committee last undertook a skills audit in March 2010. Since that time several new members have joined the Committee. Therefore, following the recent Committee Self Assessment exercise it was decided to undertake a further skills audit. This gives members the opportunity to record details of any relevant experience and knowledge and to identify areas where they feel they would benefit from additional training. The results of the skills audit would then be assessed and a plan of action drawn up to address any training gaps.
- 3.2 The forms have now been completed, returned and are summarised below.

Knowledge/expertise in the following areas	Low	Moderate	High
General business management	1	2	1
Staff management		3	1
Understanding Financial Statements	2	1	1
Understanding Local Authority Accounting Standards and Regulations	2	2	
The role of Internal Audit	2	1	1
The role of External Audit	2	1	1
Fraud Management	2	1	1
Risk Management		3	1
The Assurance Framework	2	1	1
The Audit Committee terms of reference & legislative requirements	1	2	1
The cycle of the Committee's business	2	1	1
Financial Regulations	2	1	1
Contract Standing Orders	2	1	1
Understanding the Governance Statement	2	1	1
The role of the Treasurer	1	2	1
The role of the Monitoring Officer		4	
The Fire Service's core objectives		4	
Are there any particular areas related to your membership of The Audit Committee on which you would like training: <ul style="list-style-type: none"> • Current best practice on internal audit and risk management • General understanding of role 			

3.3 The Committee is now requested to give consideration to the results of its skills audit and to agree priorities for its training programme.

4. **EQUALITY IMPACT ASSESSMENT**

In preparing this report an initial Equality Impact Assessment is not required and has not been carried out. The matters contained in this report will not lead to and/or do not relate to a policy change.

5. **LEGAL IMPLICATIONS**

The Accounts and Audit Regulations Act states that a relevant body must “maintain an adequate and effective system of internal audit of its accounting records and of its system of internal control in accordance with the proper internal audit practices”.

6. **FINANCIAL IMPLICATIONS**

There are no direct financial implications arising from this report.

BACKGROUND PAPERS

None

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