

# WEST MIDLANDS FIRE AND RESCUE AUTHORITY

## AUDIT COMMITTEE WORK PROGRAMME 2016/17

Date of Meeting	Item	Responsible Officer	Completed
<b>2016</b>			
25 July	Audit Findings 2015/16	Grant Thornton	
	Statement of Accounts 2015/16 (Approval)	Grant Thornton	
	Treasury Management Annual Report 2015/16	Treasurer	
	Corporate Risk Update	Director of Service Support	
	Self-Assessment	Internal Auditor	
	CIPFA Audit Committee Update	Internal Auditor	
5 September	Minutes of the Audit Committee held on 6 June 2016	Democratic Officer	
	Audit Committee Draft Work Plan 2016/17		
	Corporate Risk Six Monthly Report	Director of Service Support	
	Audit Committee Update	Grant Thornton	
	Minutes of the Audit Committee held on 25 July 2016	Democratic Officer	
	Work Programme 2016/17		

19 September [Authority]	Audit Findings 2015/16 Statement of Accounts 2015/2016 (note)	Grant Thornton Treasurer	

14 November 2016	Treasury Management – Mid year review 2016/17 Appointment of the External Auditor  Annual Audit Letter 2015/16 Audit Committee Update Internal Audit Progress Report Assessment of Good Practice and Effectiveness Breach of Disclosure Regulations Corporate Risk Briefing Document Minutes of the Audit Committee held on 5 September 2016 Audit Committee Work Plan Minutes of the Pension Board held on 11 July 2016	Treasurer Treasurer  Grant Thornton Grant Thornton Audit Manager Audit Manager DCFO DCFO Democratic Officer Democratic Officer	
---------------------	--	--	--

<b>2017</b>			
16 January 2017	Internal Audit Progress Report  Internal Audit Charter – Annual Review  Audit Committee Update  Minutes of the Audit Committee held on 14 November 2016  Audit Committee Work Plan	Audit Manager  Audit Manager  Grant Thornton  Democratic Officer Democratic Officer	

<p>27 March 2017</p>	<p>Audit Committee Update Communication with the Audit Committee for WMFRA Audit Plan 2016/17</p> <p>Internal Audit Plan 2017/18 Audit Committee Terms of Reference</p> <p>External Audit Work Programme and Scale of Fees Corporate Risk Report Six Monthly Update</p> <p>Minutes of the Pensions Board held in February 2017</p> <p>Minutes of the Audit Committee held on 16 January 2016</p> <p>Audit Committee Work Plan</p> <p><i>Committee Members' Private meeting with Internal Auditors (to follow Committee)</i></p>	<p>Grant Thornton Grant Thornton</p> <p>Grant Thornton</p> <p>Audit Manager Audit Manager</p> <p>Director of Service Support Director of Service Support</p> <p>Pensions Board Representative</p> <p>Democratic Officer</p> <p>Democratic Officer</p> <p><i>Audit Manager</i></p>	
<p>5 June 2017</p>	<p>Annual Internal Audit Report 2016/17</p> <p>Governance Statement 2016/17</p> <p>Monitoring Policies and RIPA (Annual Whistleblowing Report)</p>	<p>Audit Manager</p> <p>Treasurer</p> <p>Monitoring Officer/Director of</p>	

	<p>Annual Report of the Audit Committee for approval</p> <p>Audit Committee Update</p> <p>Minutes of the Audit Committee held on 27 March 2016</p> <p>Audit Committee Work Plan</p> <p><i>Committee Members' Private meeting with External Auditors</i></p> <p><i>Workshop for Members on Statement of Accounts 2016/17</i></p>	<p>Service Support</p> <p>Chair</p> <p>Grant Thornton</p> <p>Democratic Officer</p> <p>Democratic Officer</p> <p><i>Grant Thornton</i></p> <p><i>Treasurer</i></p>	
26 June 2017 [Authority]	<p>Governance Statement 2016/2017</p> <p>Audit Committee – Terms of Reference, Annual Review (will now be reported to the Authority's AGM)</p> <p>Annual Report of the Audit Committee 2016/17</p>	<p>Treasurer</p> <p>Audit Manager</p> <p>Chair</p>	
24 July 2017 [Audit Committee 2017/18]	<p>Audit Findings 2016/17</p> <p>Statement of Accounts 2016/17 (Approval)</p> <p>Treasury Management Annual Report 2016/17</p>	<p>Grant Thornton</p> <p>Grant Thornton</p> <p>Treasurer</p>	

	<i>Self Assessment of Members of Audit Committee</i> Audit Committee Draft Work Plan 2017/18	Internal Auditor Democratic Officer
--	---	---