

**WEST MIDLANDS FIRE AND RESCUE AUTHORITY**

**AUDIT AND RISK COMMITTEE**

**WORK PROGRAMME 2020/21**

<b>Date of Meeting</b>	<b>Item</b>	<b>Responsible Officer</b>	<b>Completed</b>
<b>2020</b>			
27 July 2020	Audit Plan 2019/20	Grant Thornton	27.07.20
	Informing the Audit Risk 2019/20	Grant Thornton	27.07.20
	Statement of Accounts 2019/20 (Draft Unaudited Approval)	Treasurer	27.07.20
	Treasury Management Annual Report 2019/20	Treasurer	27.07.20
	Governance Statement 2019/20	Treasurer	27.07.20
	Internal Audit Plan 2020/21	Audit Manager	27.07.20
	Internal Audit Annual Report 2019/20	Audit Manager	27.07.20
	Minutes of the Audit and Risk Committee held on 1 June 2020	Democratic Officer	27.07.20
	Training Requirements of Audit and Risk Members	Democratic Officer	27.07.20

	Audit and Risk Committee Draft Work Plan 2020/21	Democratic Officer	Carried forward
26 Oct 2020	Terms of Reference of Audit and Risk Committee	Democratic Officer	26.10.20
	Treasury Management Mid-Year Report 2020/21	Treasurer	26.10.20
	Audit Progress & Sector Update	Grant Thornton	26.10.20
	Internal Audit Progress Report	Audit Manager	26.10.20
	Re-instatement of Pension Decision	Treasurer	26.10.20
	Remedy Report – McCloud/Sargeant	Treasurer	26.10.20
	Minutes of the Audit and Risk Committee held on 27 July 2020	Democratic Officer	26.10.20
	Audit and Risk Committee Draft Work Plan 2020/21	Democratic Officer	Carried forward
5 Oct 2020 [Authority]	Audit Findings Report 2019/20 Statement of Accounts 2019/20-(to approve)	Grant Thornton Treasurer	

7 Dec 2020	Minutes of the Audit and Risk Committee held on 26 October 2020	Democratic Officer	07.12.20
	Audit Progress & Sector Update	Grant Thornton	07.12.20 (verbal update)
	Internal Audit Progress Report	Audit Manager	Carried forward
	Corporate Risk Update Q1 & Q2 2020/21	ACFO Strategic Enabler (Enabling Services)	07.12.20
	Annual SIRO report	ACFO Strategic Enabler (Enabling Services)	07.12.20
	Remedy Report – McCloud/Sargeant	Treasurer	07.12.20
	Audit and Risk Committee Draft Work Plan 2020/21	Democratic Officer	07.12.20
	Pension Board Minutes 14 May 2020	Democratic Officer	07.12.20
	Pension Board Minutes 30 July 2020	Democratic Officer	07.12.20
	Pension Board Minutes 11 September 2020	Democratic Officer	07.12.20

	Fraud Awareness Training (tbc)	Phil Tromans John Matthews	Deferred until 2021/22.
14 December 2020 (Authority)	Minutes of the Audit and Risk Committee held on 26 October	Democratic Officer	

<b>2021</b>			
15 February 2021 (Authority)	Minutes of the Audit & Risk Committee held on 7 December 2020 (tbc)	Democratic Officer	
22 March 2021	Minutes of the Audit and Risk Committee held on 7 December 2020	Democratic Officer	
	Internal Audit Progress Report	Audit Manager	
	Audit Progress & Sector Update	Grant Thornton	
	Internal Audit Plan 2021/22	Audit Manager	
	Audit Plan 2021/22	Grant Thornton	
	Internal Audit Charter – Annual Review	Audit Manager	
	Informing the Audit Risk Assessment – West Midlands Fire and Rescue Authority 2021/22	Grant Thornton	

	<p>Minutes of the Pensions Board held on 09 December 2020</p> <p>Audit and Risk Committee Work Plan</p> <p><i>Committee Members' Private meeting with Internal Auditors (to follow Committee)</i></p>	<p>Democratic Officer</p> <p>Democratic Officer</p> <p><i>Audit Manager</i></p>	
7 June 2021	<p>Annual Internal Audit Report 2020/21</p> <p>Governance Statement 2020/21</p> <p>Monitoring Policies and RIPA (Annual Whistleblowing Report)</p> <p>Corporate Risk Update Q3 &amp; Q4 2020/21</p> <p>Annual Report of the Audit and Risk Committee 2020/21 for approval</p> <p>Audit Progress &amp; Sector Update</p> <p>Internal Audit Progress Report</p>	<p>Audit Manager</p> <p>Treasurer</p> <p>Monitoring Officer/ACFO Strategic Enabler (Enabling Services)</p> <p>ACFO Strategic Enabler (Enabling Services)</p> <p>Chair</p> <p>Grant Thornton</p> <p>Audit Manager</p>	

	<p>Minutes of the Audit and Risk Committee held on 23 March 2020</p> <p>Minutes of the Pensions Board (tbc)</p> <p>Annual Report of the Pension Board 2020/21</p> <p>Audit and Risk Committee Work Plan-2020/21</p> <p><i>Committee Members' Private meeting with External Auditors</i></p> <p><i>Workshop for Members on Statement of Accounts 2020/21</i></p>	<p>Democratic Officer</p> <p>Democratic Officer</p> <p>Chair, Pensions Board</p> <p>Democratic Officer</p> <p><i>Grant Thornton</i></p> <p><i>Treasurer</i></p>	
<p>21 June 2021 [Authority]</p>	<p>Governance Statement 2020/21</p> <p>Minutes of the Audit and Risk Committee held on 22 March 2020 &amp; 7 June 2020</p> <p>Annual Report of the Audit and Risk Committee 2020/21</p>	<p>Treasurer</p> <p>Democratic Officer</p> <p>Chair</p>	

<p>26 July 2021 (Audit and Risk Committee 2021/22)</p>	<p>Audit Findings 2020/21</p> <p>Statement of Accounts 2020/21 (Approval)</p> <p>Treasury Management Annual Report 2020/21</p> <p>Audit and Risk Committee Draft Work Plan 2021/22</p> <p>Minutes of the Pension Board (tbc)</p>	<p>Grant Thornton</p> <p>Treasurer</p> <p>Treasurer</p> <p>Democratic Officer</p> <p>Democratic Officer</p>
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