

WEST MIDLANDS FIRE AND RESCUE AUTHORITY

AUDIT AND PERFORMANCE MANAGEMENT COMMITTEE

10 JANUARY 2011

1. **REVIEW OF PROCUREMENT STANDING ORDER ARRANGEMENTS**

Report of the Chief Fire Officer.

RECOMMENDED

- 1.1 THAT the Committee approves the continued use of the revised procurement procedures as detailed in the Standing Order attached as Appendix 1 to this report.

2. **PURPOSE OF REPORT**

This report is submitted to the Committee to seek approval to continue with the revised tender acceptance process as detailed in Standing Order 1/8 Procurement Procedures.

3. **BACKGROUND**

- 3.1 At the Authority meeting on 30 November 2009 the amended Standing Order 1/8 Procurement Procedures and revised terms of reference for the Executive Committee were approved.
- 3.2 The amended Standing Order proposed that a report be submitted to Executive Committee/Authority prior to commencing a procurement exercise for contracts over £100,000 detailing the rationale of the tender. Three reports have been submitted to Executive Committee on the 15 February 2010, 28 June 2010 and 6 September 2010.
- 3.3 The amended Standing Order proposed that a retrospective quarterly report of all contract awards be submitted to the Executive Committee/Authority for information purposes.

- 3.4 It was also agreed that the revised tender acceptance process would be reviewed and that a report on the review would be submitted to the Audit Committee for its consideration.
- 3.4 Since the introduction of these new procedures two retrospective reports have been submitted to the Executive Committee on 6 September 2010 and 10 January 2011.

4. **EQUALITY IMPACT ASSESSMENT**

In preparing the original Authority report the Preliminary Equality Impact Assessment identified the Procurement Procedures Standing Order as low impact and a full Equality Impact Assessment was not carried out.

5. **LEGAL IMPLICATIONS**

The review of Procurement Procedures Standing Order complies with the Public Contract Regulations 2006 in which Fire and Rescue Authorities are defined as Contracting Authorities.

6. **FINANCIAL IMPLICATIONS**

There are no direct financial implications arising from this report.

BACKGROUND PAPERS

Authority meeting dated 30 November 2009
The Public Contract Regulations 2006

VIJ RANDENIYA
CHIEF FIRE OFFICER