

WEST MIDLANDS FIRE AND RESCUE AUTHORITY

AUDIT AND RISK COMMITTEE

WORK PROGRAMME 2018/19

Date of Meeting	Item	Responsible Officer	Completed
2018			
23 July	Audit Findings 2017/18 Statement of Accounts 2017/18 (Approval) Treasury Management Annual Report 2017/18 Minutes of the Audit Committee held on 4 June 2018 Audit and Risk Committee Draft Work Plan 2018/19	Grant Thornton Grant Thornton Treasurer Democratic Officer Democratic Officer	
4 September	Corporate Risk Six Monthly Report Annual Audit Letter 2017/18 Audit and Risk Committee Update	Director of Service Support Grant Thornton Grant Thornton	

	Minutes of the Audit and Risk Committee held on 23 July 2018	Democratic Officer	
17 September [Authority]	Audit Findings 2017/18 Statement of Accounts 2017/18 (note)	Grant Thornton Treasurer	
12 November	Treasury Management – Mid year review 2018/19 Audit and Risk Committee Update Internal Audit Progress Report Assessment of Good Practice and Effectiveness Minutes of the Audit and Risk Committee held on 4 September 2018 Audit Committee Work Plan Minutes of the Pension Board held on 27 September 2018 Fraud Awareness Training	Treasurer Grant Thornton Audit Manager Audit Manager Democratic Officer Democratic Officer Peter Farrow Phil Tromans	

2019			
14 January	Minutes of the Audit and Risk Committee held on 12 November 2018 Internal Audit Progress Report Internal Audit Charter – Annual Review Audit and Risk Committee Update Assessment of Good Practice and Effectiveness Audit and Risk Committee Work Plan Minutes of the Pension Board held on 4 December 2018	Democratic Officer Audit Manager Audit Manager Grant Thornton Audit Manager Democratic Officer Democratic Officer	
25 March	Audit and Risk Committee Update Communication with the Audit Committee for WMFRA Audit Plan 2018/19 Internal Audit Plan 2018/19 Audit and Risk Committee Terms of Reference External Audit Work Programme and Scale of Fees Corporate Risk Report Six Monthly Update	Grant Thornton Grant Thornton Grant Thornton Audit Manager Audit Manager Director of Service Support Director of Service Support	

	<p>Minutes of the Pensions Board held on 4 December 2018</p> <p>Minutes of the Audit and Risk Committee held on 14 January 2018</p> <p>Audit Committee Work Plan</p> <p><i>Committee Members' Private meeting with Internal Auditors (to follow Committee)</i></p>	<p>Pensions Board Representative</p> <p>Democratic Officer</p> <p>Democratic Officer</p> <p><i>Audit Manager</i></p>	
3 June 2018	<p>Annual Internal Audit Report 2018/19</p> <p>Governance Statement 2018/19</p> <p>Monitoring Policies and RIPA (Annual Whistleblowing Report)</p> <p>Annual Report of the Audit Committee for approval</p> <p>Audit and Risk Committee – Verbal Update</p> <p>Minutes of the Audit and Risk Committee held on 25 March 2019</p> <p>Minutes of the Pensions Board held on 4 March 2019</p> <p>Audit and Risk Committee Work Plan 2019/20</p> <p><i>Committee Members' Private meeting with External Auditors</i></p>	<p>Audit Manager</p> <p>Treasurer Monitoring Officer/Director of Service Support Chair</p> <p>Grant Thornton</p> <p>Democratic Officer</p> <p>Democratic Officer</p> <p><i>Grant Thornton</i></p>	

	<i>Workshop for Members on Statement of Accounts 2018/19</i>	<i>Treasurer</i>	
24 June 2019 [Authority]	<p>Governance Statement 2018/2019</p> <p>Audit and Risk Committee – Terms of Reference, Annual Review (will now be reported to the Authority's AGM)</p> <p>Annual Report of the Audit and Risk Committee 2018/19</p>	<p>Treasurer</p> <p>Audit Manager</p> <p>Chair</p>	
22 July 2019 (Audit Committee 2019/20)	<p>Audit Findings 2018/19</p> <p>Statement of Accounts 2018/19 (Approval)</p> <p>Treasury Management Annual Report 2018/19</p> <p>Audit and Risk Committee Draft Work Plan 2019/20</p>	<p>Grant Thornton</p> <p>Grant Thornton</p> <p>Treasurer</p> <p>Democratic Officer</p>	