

WEST MIDLANDS FIRE AND RESCUE AUTHORITY

AUDIT COMMITTEE WORK PROGRAMME 2016/17

Date of Meeting	Item	Responsible Officer	Completed
2016			
25 July	Audit Findings 2015/16 Statement of Accounts 2015/16 (Approval) Treasury Management Annual Report 2015/16 Corporate Risk Update Self-Assessment CIPFA Audit Committee Update Minutes of the Audit Committee held on 6 June 2016 Audit Committee Draft Work Plan 2016/17	Grant Thornton Grant Thornton Treasurer Director of Service Support Internal Auditor Internal Auditor Democratic Officer	
5 September	Corporate Risk Six Monthly Report Audit Committee Update Minutes of the Audit Committee held on 25 July 2016	Director of Service Support Grant Thornton Democratic Officer	

	Work Programme 2016/17		
19 September [Authority]	Audit Findings 2015/16 Statement of Accounts 2015/2016 (note)	Grant Thornton Treasurer	

14 November 2016	Treasury Management – Mid year review 2016/17 Appointment of the External Auditor Annual Audit Letter 2015/16 Audit Committee Update Internal Audit Progress Report Assessment of Good Practice and Effectiveness Breach of Disclosure Regulations Corporate Risk Briefing Document Minutes of the Audit Committee held on 5 September 2016 Audit Committee Work Plan Minutes of the Pension Board held on 11 July 2016	Treasurer Treasurer Grant Thornton Grant Thornton Audit Manager Audit Manager DCFO DCFO Democratic Officer Democratic Officer	
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2017			
16 January 2017	Internal Audit Progress Report Internal Audit Charter – Annual Review Audit Committee Update Minutes of the Audit Committee held on 14 November 2016	Audit Manager Audit Manager Grant Thornton Democratic Officer	

	Audit Committee Work Plan	Democratic Officer	
27 March 2017	<p>Audit Committee Update</p> <p>Communication with the Audit Committee for WMFRA</p> <p>Audit Plan 2016/17</p> <p>Internal Audit Plan 2017/18</p> <p>Audit Committee Terms of Reference</p> <p>External Audit Work Programme and Scale of Fees</p> <p>Corporate Risk Report Six Monthly Update</p> <p>Minutes of the Pensions Board held on 6 February 2017</p> <p>The Pension Regulator – Public Service Governance Survey 2016</p> <p>Minutes of the Audit Committee held on 16 January 2017</p> <p>Audit Committee Work Plan</p> <p><i>Committee Members' Private meeting with Internal Auditors (to follow Committee)</i></p>	<p>Grant Thornton</p> <p>Grant Thornton</p> <p>Grant Thornton</p> <p>Audit Manager</p> <p>Audit Manager</p> <p>Director of Service Support</p> <p>Director of Service Support</p> <p>Pensions Board Representative</p> <p>Pensions Board Representative</p> <p>Democratic Officer</p> <p>Democratic Officer</p> <p><i>Audit Manager</i></p>	

12 June 2017	<p>Annual Internal Audit Report 2016/17</p> <p>Governance Statement 2016/17</p> <p>Monitoring Policies and RIPA (Annual Whistleblowing Report)</p> <p>Annual Report of the Audit Committee for approval</p> <p>Audit Committee – Verbal Update</p> <p>Minutes of the Audit Committee held on 27 March 2017</p> <p>Audit Committee Work Plan</p> <p>Minutes of the Pension Board held on 9 May 2017</p> <p><i>Committee Members’ Private meeting with External Auditors</i></p> <p><i>Workshop for Members on Statement of Accounts 2016/17</i></p>	<p>Audit Manager</p> <p>Treasurer</p> <p>Monitoring Officer/Director of Service Support</p> <p>Chair</p> <p>Grant Thornton</p> <p>Democratic Officer</p> <p>Democratic Officer</p> <p>Chair of Pensions Board</p> <p><i>Grant Thornton</i></p> <p><i>Treasurer</i></p>	
26 June 2017 [Authority]	<p>Governance Statement 2016/2017</p> <p>Audit Committee – Terms of Reference, Annual Review (will now be reported to the Authority’s AGM)</p>	<p>Treasurer</p> <p>Audit Manager</p>	

	Annual Report of the Audit Committee 2016/17	Chair	
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24 July 2017 [Audit Committee 2017/18	Audit Findings 2016/17	Grant Thornton
	Statement of Accounts 2016/17 (Approval)	Grant Thornton
	Treasury Management Annual Report 2016/17	Treasurer
	<i>Self Assessment of Members of Audit Committee</i>	Internal Auditor
	Audit Committee Draft Work Plan 2017/18	Democratic Officer