

WEST MIDLANDS FIRE AND RESCUE AUTHORITY

AUDIT AND RISK COMMITTEE

WORK PROGRAMME 2020/21

Date of Meeting	Item	Responsible Officer	Completed
2020			
27 July 2020	Audit Plan 2019/20	Grant Thornton	27.07.20
	Informing the Audit Risk 2019/20	Grant Thornton	27.07.20
	Statement of Accounts 2019/20 (Draft Unaudited Approval)	Treasurer	27.07.20
	Treasury Management Annual Report 2019/20	Treasurer	27.07.20
	Governance Statement 2019/20	Treasurer	27.07.20
	Internal Audit Plan 2020/21	Audit Manager	27.07.20
	Internal Audit Annual Report 2019/20	Audit Manager	27.07.20
	Minutes of the Audit and Risk Committee held on 1 June 2020	Democratic Officer	27.07.20
	Training Requirements of Audit and Risk Members	Democratic Officer	27.07.20

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	Audit and Risk Committee Draft Work Plan 2020/21	Democratic Officer	Carried forward
26 Oct 2020	Terms of Reference of Audit and Risk Committee	Democratic Officer	26.10.20
	Treasury Management Mid-Year Report 2020/21	Treasurer	26.10.20
	Audit Progress & Sector Update	Grant Thornton	26.10.20
	Internal Audit Progress Report	Audit Manager	26.10.20
	Re-instatement of Pension Decision	Treasurer	26.10.20
	Remedy Report – McCloud/Sargeant	Treasurer	26.10.20
	Minutes of the Audit and Risk Committee held on 27 July 2020	Democratic Officer	26.10.20
	Audit and Risk Committee Draft Work Plan 2020/21	Democratic Officer	Carried forward
5 Oct 2020 [Authority]	Audit Findings Report 2019/20 Statement of Accounts 2019/20-(to approve)	Grant Thornton Treasurer	

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<p>7 Dec 2020</p>	<p>Minutes of the Audit and Risk Committee held on 26 October 2020</p> <p>Audit Progress & Sector Update</p> <p>Internal Audit Progress Report</p> <p>Corporate Risk Update Q1 & Q2 2020/21</p> <p>Annual SIRO report</p> <p>Remedy Report – McCloud/Sargeant</p> <p>Audit and Risk Committee Draft Work Plan 2020/21</p> <p>Pension Board Minutes 14 May 2020</p> <p>Pension Board Minutes 30 July 2020</p> <p>Pension Board Minutes 11 September 2020</p> <p>Fraud Awareness Training (tbc)</p>	<p>Democratic Officer</p> <p>Grant Thornton</p> <p>Audit Manager</p> <p>ACO Strategic Enabler (Process)</p> <p>ACO Strategic Enabler (Process)</p> <p>Treasurer</p> <p>Democratic Officer</p> <p>Democratic Officer</p> <p>Democratic Officer</p> <p>Democratic Officer</p> <p>Phil Tromans John Matthews</p>	
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14 December 2020 (Authority)	Minutes of the Audit and Risk Committee held on 26 October	Democratic Officer	
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2021			
15 February 2021 (Authority)	Minutes of the Audit & Risk Committee held on 7 December 2020 (tbc)	Democratic Officer	
22 March 2021	Minutes of the Audit and Risk Committee held on 7 December 2020	Democratic Officer	
	Internal Audit Progress Report	Audit Manager	
	Audit Progress & Sector Update	Grant Thornton	
	Audit and Risk Committee Terms of Reference	Clerk / Audit Manager	
	Internal Audit Plan 2021/22	Audit Manager	
	Audit Plan 20121/22	Grant Thornton	
	Internal Audit Charter – Annual Review	Audit Manager	
	Informing the Audit Risk Assessment – West Midlands Fire and Rescue Authority 2021/22	Grant Thornton	

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	<p>Minutes of the Pensions Board held on 09 December 2020</p> <p>Audit and Risk Committee Work Plan</p> <p><i>Committee Members' Private meeting with Internal Auditors (to follow Committee)</i></p>	<p>Democratic Officer</p> <p>Democratic Officer</p> <p><i>Audit Manager</i></p>	
<p>7 June 2021</p>	<p>Annual Internal Audit Report 2020/21</p> <p>Governance Statement 2020/21</p> <p>Monitoring Policies and RIPA (Annual Whistleblowing Report)</p> <p>Corporate Risk Update Q3 & Q4 2020/21</p> <p>Annual Report of the Audit and Risk Committee 2020/21 for approval</p> <p>Audit Progress & Sector Update</p> <p>Internal Audit Progress Report</p>	<p>Audit Manager</p> <p>Treasurer</p> <p>Monitoring Officer/ACO Strategic Enabler (Process)</p> <p>ACO Strategic Enabler (Process)</p> <p>Chair</p> <p>Grant Thornton</p> <p>Audit Manager</p>	

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	<p>Minutes of the Audit and Risk Committee held on 23 March 2020</p> <p>Minutes of the Pensions Board (tbc)</p> <p>Annual Report of the Pension Board 2020/21</p> <p>Audit and Risk Committee Work Plan-2020/21</p> <p><i>Committee Members' Private meeting with External Auditors</i></p> <p><i>Workshop for Members on Statement of Accounts 2020/21</i></p>	<p>Democratic Officer</p> <p>Democratic Officer</p> <p>Chair, Pensions Board</p> <p>Democratic Officer</p> <p><i>Grant Thornton</i></p> <p><i>Treasurer</i></p>	
<p>21 June 2021 [Authority]</p>	<p>Governance Statement 2020/21</p> <p>Minutes of the Audit and Risk Committee held on 22 March 2020 & 7 June 2020</p> <p>Annual Report of the Audit and Risk Committee 2020/21</p>	<p>Treasurer</p> <p>Democratic Officer</p> <p>Chair</p>	

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<p>26 July 2021 (Audit and Risk Committee 2021/22)</p>	<p>Audit Findings 2020/21</p> <p>Statement of Accounts 2020/21 (Approval)</p> <p>Treasury Management Annual Report 2020/21</p> <p>Audit and Risk Committee Draft Work Plan 2021/22</p> <p>Minutes of the Pension Board (tbc)</p>	<p>Grant Thornton</p> <p>Treasurer</p> <p>Treasurer</p> <p>Democratic Officer</p> <p>Democratic Officer</p>
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