

WEST MIDLANDS FIRE AND RESCUE AUTHORITY

SCRUTINY COMMITTEE

15 JUNE 2015

**1. CHANGES TO SCRUTINY COMMITTEE MEETING DATES AND
CONFIRMATION OF PERFORMANCE INDICATORS 2015/16**

Report of the Chief Fire Officer.

RECOMMENDED

- 1.1 THAT Scrutiny Committee note the schedule for Scrutiny Committee meetings that will take place in 2015/2016.
- 1.2 THAT Scrutiny Committee note the Corporate Performance Indicators and Targets for 2015/2016.

2. PURPOSE OF REPORT

The report is submitted to make Scrutiny Committee aware of changes to be made to the Scrutiny Committee meeting dates at which corporate performance is discussed. The reasons for change are detailed in this report. Also, this report confirms the Corporate Performance Indicators for 2015/2016 and their targets following receipt of 2014/2015 outturn data.

3. BACKGROUND

Scrutiny Committee Meeting Schedule

- 3.1 As part of the Service's commitment to continuous improvement, a review of the arrangements for reporting corporate performance has been undertaken. The key focus of the review was to identify the most timely and effective operation of the Service's corporate reporting framework and in particular the alignment between Quarterly Performance Review (QPR) meeting and Scrutiny Committee in enabling the delivery of The Plan 2015-2018.

3.2 In reviewing the current arrangements the views of key stakeholders were sought and were influential in shaping the proposals for change detailed in paragraph 3.3 below. Key stakeholders included:-

- Chair of the Fire Authority
- Chair of Scrutiny Committee
- Assistant Chief Fire Officer, Service Delivery
- Clerk to the Fire Authority

3.3 The review reflected that while significant change has been made to increase the timeliness of corporate performance reporting to Scrutiny Committee, there are still opportunities for improvement. Therefore, in respect of the four Scrutiny Committee dates where QPR corporate performance is discussed the following meeting dates for 2015/2016 have been agreed:-

- Quarter 4, end of year 2014-2015 performance will be presented to Scrutiny Committee on 15 June 2015. (No change).
- Quarter 1 performance will be presented to Scrutiny Committee on 17 August 2015. Previously this meeting took place on or around the 1 September.
- Quarter 2 performance will be presented to Scrutiny Committee on 16 November 2015. Previously this meeting took place on or around the 15 December.
- Quarter 3 performance will be presented to Scrutiny Committee on 15 February 2016 which is no change.

3.4 The changes to the meeting schedule will enable Scrutiny Committee to be more effectively aligned to the QPR meetings. This will enable Members to receive critical performance information in a more timely way which in turn enable Members to contribute to performance discussions and, if appropriate, influence and shape interventions that support the delivery of The Plan.

3.5 Within the annual Scrutiny Committee schedule there are two other meeting dates of the middle of March and towards the end of October. These dates were not within the scope of this work and will remain on the meeting schedule.

- 3.6 In accordance with the Constitution the new meeting dates will be included within the governance report agenda item to be submitted to the Authority Annual General Meeting on 29 June 2015.

Performance Indicators 2015-2016

- 3.7 Members will recall that at Executive Committee on 23 March 2015, Members approved the corporate performance indicators and targets for 2015-2016.
- 3.8 As explained at Executive Committee, the targets identified, whilst forecast, using the latest available data, were subject to change once 2014-2015 outturn (end of year) data had been finalised and analysed.
- 3.9 This work has taken place and a number of performance indicators targets for 2015-2016 have been slightly amended. All amended service delivery targets were within 5% of the original figure and this is testament to the expertise of our Data Analysts in forecasting performance. Appendix 1 shows the revised performance indicator targets for 2015-2016.
- 3.10 Similarly our People Support Indicators have been revised to reflect 2014-15 outturn data. PI16 2015-2016 target concerning the number of female uniformed staff has been changed to reflect the 2014-2015 actual as it is not anticipated that there will be any uniformed staff recruitment taking place this year. In terms of the Safety, Health and Environment indicators the estimated target figures have been revised on the basis of performance improving in the last quarter of 2014-2015.

4. EQUALITY IMPACT ASSESSMENT

In preparing this report an initial Equality Impact Assessment is not required and has not been carried out because the matters contained in this report do not relate to a policy change.

5. LEGAL IMPLICATIONS

There are no legal requirements associated with this report.

6. **FINANCIAL IMPLICATIONS**

The Scrutiny Committee can, if required, access resources to be able to engage external professional advice. Most of its work however is undertaken by Officers of the Authority and therefore no additional costs are incurred.

BACKGROUND PAPERS

Executive Committee, 23rd March 2015, Agenda Item 4,
Corporate Performance indicators 2015-2016.

Target Setting Meeting, 24th February 2015. Corporate Performance
Indicators presentation by Assistant Chief Fire Officer, Service Delivery.

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