

# West Midlands Fire and Rescue Authority

## Executive Committee

**You are summoned to attend the meeting of Executive Committee to be held  
on Monday, 07 August 2017 at 10:30**

**at Fire Service HQ, 99 Vauxhall Road, Nechells, Birmingham B7 4HW**

**for the purpose of transacting the following business:**

## Agenda – Public Session

- 1 To receive apologies for absence (if any)
- 2 Declarations of interests in contracts or other matters
- 3 Minutes of the Executive Committee held on 12 June 2017 **5 - 6**
- 4 Exclusion of the public and press  
Chair to move:- *"That the public and press be excluded from the rest of the meeting to avoid the possible disclosure of exempt information under Schedule 12A to the Local Government Act 1972 as amended by the Local Government (Access to Information) (Variation) Order 2006 for the reasons stated below."*

## Agenda – Private Session

5 Coventry Fire Station

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

6 Procurement Exercise - Surface Hubs

- Information relating to the financial or business affairs of any particular person (including the authority holding that information);

7 An update on workforce planning and business continuity arrangements to deliver The Plan 2017-20 and a balanced budget

- Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matters arising between the Authority or a Minister...

**Distribution:**

Keith Allcock - Member, Adam Aston - Member, Andrew Cartwright - Member, Stuart Davis - Member, John Edwards - Chairman, Mohammed Idrees - Member, Melvyn Mottram - Member, Robert Sealey - Member, Paul Singh - Member, Gurdial Singh Atwal - Member

Clerk Name: Karen Gowreesunker

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**Agenda prepared by Julie Connor**

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**This agenda and supporting documents are also available electronically on the West Midlands Fire Service website at [www.wmfs.net](http://www.wmfs.net)**





**12 June 2017 at 1000 hours**

**Fire Service Headquarters, Vauxhall Road, Birmingham**

**Present:** Councillor Edwards (Chair)  
Councillor Idrees (Vice Chair)  
Councillors Allcock, Barrie, Cartwright, Mottram, Sealey, P Singh,  
Singh-Atwal, Skinner

**Apologies:** Councillors Aston, Dad, Davis, Tranter, Ager, Hogarth, Brackenridge

**4/17 Declarations of Interest**

There were no Declarations of Interest.

**5/17 Minutes of the Executive Committee held on 27 March 2017**

The figure of 275,000 visits was amended to read 275,000 points on page 3 of the minutes.

**Resolved** that the minutes of the meeting held on 27<sup>th</sup> March 2017, be approved as a correct record.

**6/17 Review of Data Sharing – Proposals**

Director of Service Delivery, Gary Taylor, presented an overview of the report on behalf of Councillor Tranter to the Executive Committee for the approval of proposals arising from the Scrutiny Committee following a review of the data sharing arrangements.

A Scrutiny Committee working group, combined with officers from the Strategic Hub, had reviewed how the Service shares data with other organisations and vice versa. A number of improvements have been identified and feature within the proposals made.

A summary of proposals arising from the Scrutiny Review of Data Sharing was discussed and work is currently underway with the aim of making significant progress by September 2017.

Following a member's enquiry, it was confirmed that a comparison of data protection policies is currently being undertaken by a key member of staff, who is engaging with partner agencies to look at this. <sup>Item 3</sup>

The latest events in London and Manchester have highlighted the reason for defined data sharing policies and procedures. The Service is as confident as it can be that there will be a co-ordinated response to a potential attack in the West Midlands.

In response to a Member's enquiry regarding the current situation of data storage, it was established that some data is still kept locally on spreadsheets. One of the digital strategy aims is to establish an application which maintains a single point of access to this information. The audit of current practices is currently in progress, the results of which will be reported back to the Scrutiny Committee Meeting.

The Executive Committee thanked the Scrutiny Committee for their work on the review of Data Sharing.

**Resolved** that the proposals contained within the Scrutiny Committees Review of Data Sharing report to be approved.

The meeting concluded at 1015 hours.

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