

WEST MIDLANDS FIRE AND RESCUE AUTHORITY

COLLABORATION AND TRANSFORMATION COMMITTEE

6 SEPTEMBER 2021

1. **COLLABORATION AND TRANSFORMATION – REVIEW OF COMMITTEE TERMS OF REFERENCE, STRATEGIC DEFINITION AND FRAMEWORK**

Report of the Chief Fire Officer

RECOMMENDED

- 1.1 THAT Members review the terms of reference for the Collaboration and Transformation Committee (the Committee).
- 1.2 THAT Members review the strategic definitions and framework for the Committee approved in 2019.

2. **PURPOSE OF REPORT**

- 2.1 To enable Members to review the purpose of the Committee to consider the continued suitability of the terms of reference and determine a programme of work for the Authority year 2021/22.
- 2.2 As part of the review of the purpose of the Committee Members it will also review the strategic definitions and a framework for collaboration and transformation which was approved by the Committee in 2019.

3. **BACKGROUND**

- 3.1 The Committee was approved at the Annual General Meeting of the Authority in June 2019, to ensure the appropriate consideration and oversight of new and developing areas of strategic collaboration. It's terms of reference as considered by the Committee in October 2019 was: *‘to set out the role of the committee in the strategic development and assurance of transformational collaborative working agreements (up to*

implementation) aligned to the ‘Duty to Collaborate’ (Policing and Crime Act 2017) and/or the delivery of the Authority’s Strategy.’

- 3.2 The terms of reference for the committee, approved at the Annual General Meeting of the Authority in June 2021, are set out in Appendix 1.
- 3.3 In its November 2019 meeting, the Committee considered and approved definitions for strategic collaboration and transformation, as well as a strategic framework for the consideration of these aligned to its terms of reference.
- 3.4 The basis of this framework centred around the importance of the community benefitting from the effects of collaborative working through ensuring a focus on community risk. The Committee also recognised the benefit of the Service being able to proactively promote workforce skills and abilities to deliver against joint priorities of collaborative partnerships.
- 3.5 The definitions and framework for strategic collaboration and transformation are set out in Appendix 2.
- 3.6 The continuation of a strategic framework for collaboration and transformation will continue to encourage a positive culture of seeking opportunities for closer working with partner agencies. Joint understanding of collaboration and transformation is a critical component to enabling the delivery of our CRMP proposals and future 3 year rolling strategy 2021-24.
- 3.7 Members are asked to consider the approach set out in 2019 as cited in Appendix 2 and its continued suitability as a framework moving forward.

4. **EQUALITY IMPACT ASSESSMENT**

In preparing this report an initial Equality Impact Assessment is not required and has not been carried out.

5. **LEGAL IMPLICATIONS**

There are no direct legal implications.

6. **FINANCIAL IMPLICATIONS**

There are no direct financial implications.

7. **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications

BACKGROUND PAPERS

[C&T Terms of Reference October 2019](#)

[C&T report Strategic Direction Nov 2019](#)

[Governance of the Authority 2021-2022](#)

The contact for this report is Karen Gowreesunker, Strategic Enabler Strategy.

Phil Loach
CHIEF FIRE OFFICER

Appendix A

Appendix A: Collaboration and Transformation Terms of Reference 2021.

Appendix B

Appendix B: Collaboration and Transformation - Developing Strategic Direction