

# West Midlands Fire and Rescue Authority

## Executive Committee

**You are summoned to attend the meeting of Executive Committee to be held  
on Monday, 26 March 2018 at 10:00**

**at Fire Service HQ, 99 Vauxhall Road, Nechells, Birmingham B7 4HW**

**for the purpose of transacting the following business:**

## Agenda – Public Session

- |   |   |               |
|---|---|---------------|
| 1 | To receive apologies for absence (if any)                   |               |
| 2 | Declarations of interests                                   |               |
| 3 | Minutes of the Executive Committee held on 19 December 2017 | <b>3 - 6</b>  |
| 4 | Corporate Performance Indicators 2018-19                    | <b>7 - 14</b> |

### **Distribution:**

Keith Allcock - Member, Adam Aston - Member, Andrew Cartwright - Member, Stuart Davis - Member, John Edwards - Chairman, Mohammed Idrees - Member, Melvyn Mottram - Member, Robert Sealey - Member, Paul Singh - Member, Gurdial Singh Atwal - Member

Clerk Name: Karen Gowreesunker

Clerk Telephone: 0121 380 6678

Clerk Email: Karen.Gowreesunker@wmfs.net

**Agenda prepared by Stephen Timmington**

**Strategic Hub, West Midlands Fire Service**

**Tel: 0121 380 6680 email: [strategichub@wmfs.net](mailto:strategichub@wmfs.net)**

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<b>Minutes of the Executive Committee</b>
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19 December 2017 at 1000 hours

Fire Service Headquarters, Vauxhall Road, Birmingham

**Present:** Councillor John Edwards (Chair)  
Councillor Mohammed Idrees (Vice Chair)  
Councillors Allcock, Aston, Hogarth, Sealey, P Singh

**Apologies:** Councillors Davies, Cartwright, Mottram

11/17 **Declarations of Interest**

There were no Declarations of Interest.

12/17 **Minutes of the Executive Committee held on 12 June 2017**

**Resolved** that the minutes of the meeting held on 12 June 2017, be approved as a correct record.

13/17 **Minutes of the Executive Committee held on 7 August 2017**

**Resolved** that the minutes of the meeting held on 7 August 2017, be approved as a correct record.

14/17 **National Fire Chief's Council Community Risk Programme**

The Committee noted the details around the National Fire Chief Council's (NFCC) Community Risk Programme.

On 1 October 2017, the NFCC set out a series of commitments that will provide the basis of all engagement with stakeholders, guiding the objectives for the Central Programme Office, work plans and objectives for the co-ordinating committees.

The NFCC need to initiate the Community Risk Programme with a series of projects to assist the NFCC. The Chief Fire Officer has been appointed as the Programme Executive with technical experts also required to support project leads.

The NFCC will work with the Inspectorate to provide a benchmark and a toolkit for the Community Risk Management Programme, however this project requires resources. No single approach exists at present and the toolkit will enable the identification, assessment and mitigation strategies for community risks.

The Authority will benefit from this in its Integrated Risk Management Planning through accessing a consistent national methodology that will inform its delivery of Prevention, Protection and Response priorities to its communities.

The NFCC agreed for the CFO to approach the Authority for an initial tranche of funding so that that resources can be put in place to begin the Community Risk Programme (CRP).

The CRP is a three-year plan and initial deliverables will be provided in April 2018. The WMFS will be in the 2<sup>nd</sup> Tranche of Inspections and these are scheduled to take place in the late Summer/Autumn of 2018 and it is anticipated the toolkit will be embedded by this time and provide a more consistent approach to Integrated Risk Management for other services.

WMFRA agreement was required to provide the initial funding of £250,000 for the national project on the basis that there would be a repayment to the Authority at the rate of £83,000 per year or as a block at the end of the three-year period in a Gain Share arrangement.

This Gain Share would involve national savings from the collaborative procurement programme (Fire Commercial Transformation Programme), an example of which was the national contract for smoke detectors that West Midlands Fire Service had set up, which officers were confident could generate enough savings in isolation to repay the initial £250,000 funding by WMFRA.

A risk impact assessment had been considered and it was felt that with the appointment of CFO Phil Loach as the Programme Executive, there would be close scrutiny and monitoring of expenditure and appropriate contributions from Fire and Rescue Services via the national contracts to ensure value for money for WMFRA.

A number of Members enquired about the procurement savings being made on the national smoke alarm contract and the Treasurer confirmed that since the contract went 'live' in June 2017 there had been savings of £325,000 with the approximate total savings being £500,000 per year.

The details of the principles were yet to be agreed by the NFCC, but the Treasurer was comfortable that the Authority would be refunded through the NFCC Share arrangements.

The CFO stated that the initial funding to undertake the research was not intended to produce cashable savings but would validate the Authority's model of the 5 minute attendance time and research about vulnerability and survivability and would produce a body of evidence to influence other Services.

The Treasurer stated that WMFS were closely linked with the NFCC Fire Commercial Transformation programme and a range of contracts were being looked at across other Fire Services and tangible savings could be made through procurement and a mechanism was in place to repay the Authority.

The NFCC would need to establish the mechanism to repay the £250,000 initial funding over the three-year period which would come from the Authority's general reserves.

No other Authorities would be investing in the research, but it was noted that London Fire and Emergency Planning Authority had made a similar investment for the work on the National Operational Guidance and this had been repaid by the NFCC.

On the advice of the officers, the Committee unanimously agreed to the recommendation.

**Resolved** that the proposed funding arrangements for the NFCC Community Risk Programme be approved.

The meeting finished at 1023 hours.

Julie Connor Strategic Hub 0121 380 6906 Julie.Connor@wmfs.net
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**WEST MIDLANDS FIRE AND RESCUE AUTHORITY**

**EXECUTIVE COMMITTEE**

**26 MARCH 2018**

1. **CORPORATE PERFORMANCE INDICATORS 2018/19**

Report of the Chief Fire Officer

RECOMMENDED

THAT Executive Committee approves the Corporate Performance Indicators (PIs) and targets for 2018/19 as set out in Appendix 1.

2. **PURPOSE OF REPORT**

This report is submitted to seek approval for the corporate PIs and targets for 2018/19 and to provide information to the Executive Committee about the rationale that formulates the revised targets.

3. **BACKGROUND**

3.1 In accordance with its planning framework, the Service has reviewed its rolling three-year corporate strategy – The Plan 2018 – 2021. As part of this approach at the meeting on the 19 February 2018 the Authority approved the revised outcomes. These are set out in The Plan and are enablers to achieving our vision of “Making West Midlands Safer, Stronger and Healthier”.

3.2 Following approval of the outcomes set out in The Plan, the Assistant Chief Fire Officer Service Delivery, as the lead officer for scrutiny matters, has worked with stakeholders to:

- consider past performance results.

- review the internal strategies and approaches and external influencers that will shape our 2018/19 performance and drive the target setting.
  - identify the appropriate PIs for 2018/19.
- 3.3 In accordance with the Service's commitment to enabling governance through effective engagement and transparency and in line with the constitution, officers met with the Scrutiny Committee Chair on 26 February 2018. At this meeting the Scrutiny Committee Chair recommended that the proposed corporate PIs and targets for 2018/19 be submitted to Executive Committee for approval.

### **Setting PI targets 2018/19**

- 3.4 Graduated tolerances were introduced in 2017/18, this assists when the numbers are small at the beginning of the year. A bigger tolerance is allowed in Quarter 1 which decreases when we get to Quarter 4. This is to aid the interpretation of performance indicators that could be misled by being red when the numbers are only marginally above the target.
- 3.5 The performance indicator numbers for 2018/19 remain the same as 2017-18.
- 3.6 There has been a change of terminology to the PIs that relate to Arson. These are PI 8, PI 9, PI 10, PI 11 and PI 12. The phrase 'Arson' has been changed to 'Deliberate'. Deliberate fires include those where the motive for the fire was 'thought to be' or 'suspected to be' deliberate. This includes fires to an individual's own property, others' property or property of an unknown owner. Despite deliberate fire records including arson, deliberate fires are not the same as arson. Arson is defined under the Criminal Damage Act of 1971 as 'an act of attempting to destroy or damage property, and/or in doing so, to endanger life'. This change of terminology will align us to other Metropolitan Fire and Rescue Services, to the Police and other agencies.
- 3.7 The targets that have been set for 2018/19 have considered the commitment to improving services and outcomes to the community. All the targets have been set either below or at the three year average performance outturn.



- 3.8 PI 5 – “The percentage of safe and well checks referred by our partners”, has been increased to 55% for the coming year. The partnerships team are supporting the commands with partner activities which has seen an increase in referrals. The target for 2017/18 of 50% was exceeded for the previous six months, with 56% being achieved during October 2017. The target of 55% may be increased further for Quarters 3 and 4, following a six-month review.
- 3.9 To reflect the target increase of the Safe and Well referred by partners (PI 5) to 55%, the number of Sale and Well points (PI 6) has been increased from 275,000 for the year 2017/18 to 300,000 for 2018/19. This will be achieved by conducting an average of 2 Safe and Well visits per appliance, per day. The target is that each Safe and Well visit will provide an average score of 8.5 points, which is evidence that the most vulnerable members of the community are being targeted. Linking into PI 5, the target for PI 6 will also be reviewed after a six-month period and may be increased for Quarters 3 and 4.
- 3.10 PI 10 – The number of deliberate vehicle fires has been steadily rising since 2012/13, despite all of the interventions and activities that we have been delivering. Subsequently the target for 2018/19 has been increased by 5.5% on the 3-year average which represents a 0.6% decrease on 2017/18. A systems approach to driving down the deliberate vehicle fires will be used, incorporating more collaboration with West Midlands Police and the West Midlands Combined Authority.
- 3.11 PI 14 – The number of false alarm calls due to fire alarm equipment in dwellings and non-domestic properties, the target has been set at 5% below the three-year average. 2017/18 was the first year in the last 5 years that saw a decrease in incidents within dwellings. This can be attributed to continued efforts with landlords and housing providers to carry out maintenance. Incidents within non-domestic premises has seen a significant reduction since 2010. The target of -5% equates to 5,289 combined incidents, which results in a 0.5% reduction on the previous year's figures.
- 3.12 PI 16 – The target for the number of female uniformed staff for 2018/19 has been set at 134 members of staff. The aim is to

recruit 312 new entrants over the next 3 financial years, - 49% will be female. The positive action strategy for attraction and selection supports this ambition.

- 3.13 PI 17a – The percentage of uniformed staff from BME communities was a new indicator in 2017/18. The target for 2018/19 is 11.1%, which equates to 35% of the one hundred and eleven new recruits. The aim is to recruit 312 new entrants over the next 3 financial years, 109, 35% will be BME. This links into the positive action strategy as mentioned in 3.12.
- 3.14 PI 24 – To reduce gas use at Fire Authority premises and PI 25 to reduce electricity use at Fire Authority premises. From 2018/19 these PIs will be reported upon annually and not quarterly. This will provide an overview that links to ongoing works such as station re-roofing, boiler upgrades, window and door replacements, rewires and ongoing lighting improvements.

#### 4. **EQUALITY IMPACT ASSESSMENT**

In preparing this report an initial Equality Impact Assessment is not required and has not been carried out. The matters contained in this report do not relate to a policy change.

#### 5. **LEGAL IMPLICATIONS**

There are no direct legal implications arising from this report.

#### 6. **FINANCIAL IMPLICATIONS**

There are no direct financial implications arising from this report. It should be noted that the Authority's approved 2018/19 budget is aligned to and will support the delivery of The Plan.

#### 7. **ENVIRONMENTAL IMPLICATIONS**

There are no environmental implications arising from this report.

## **BACKGROUND PAPERS**

Fire Authority Agenda Item 7, 19 February 2018, The Plan 2018/21.

The contact names for this report is Assistant Chief Fire Officer Gary Taylor who can be contacted on 0121 380 6914, and Councillor Chris Tranter, Chair of the Scrutiny Committee who can be contacted via 0121 380 6906.

PHIL LOACH  
CHIEF FIRE OFFICER



# Appendix 1

Number	Performance Indicator	Overall target expressed as a % - /+ against 3 year performance average	Overall Target 18/19*
PI 1	The Risk Based Attendance Standard		5 mins
PI 2	The number of accidental fires in dwellings	-1%	1,619
PI 3	Injuries from accidental fires in dwellings (Taken to hospital for treatment)	-3%	58
PI 4	The number of deaths from accidental fires in dwellings	We seek to minimise deaths from fires	No target set
PI 5	Safe and Well Referred by Partners	50%	55%
PI 6	Safe and Well Points	275,000	300,000
PI 7	Killed or Seriously Injured	0%	606 YTD **
PI 8	The number of deliberate fires in dwellings	-1%	206
PI 9	The number of deliberate fires in non-domestic premises	0%	181
PI 10	The number of deliberate vehicle fires	+5.5%	891
PI 11	The number of deliberate rubbish fires	0%	2,032
PI 12	The number of deliberate fires in derelict buildings	-10%	144
PI 13	The number of accidental fires in non-domestic premises	-7%	411
PI 14	The number of false alarm calls in dwellings and non-domestic premises	-5%	5,279
PI 15	The percentage of employees that have disclosed their disabled status	+9%	100%
PI 16	The number of female uniformed staff	+65%	134
PI 17	The percentage of all staff from BME communities	+23%	12.2%

<b>PI 17A</b>	The percentage of uniformed staff from BME communities	+36%	11.1%
<b>PI 18</b>	The average number of working days/shifts lost to sickness - all staff	-6%	6.17
<b>PI 19</b>	The average number of working days/shifts lost to sickness - uniformed staff and Fire Control staff	-3%	6.29
<b>PI 20</b>	The average number of working days/shifts lost to sickness - non-uniformed	-23%	5.2
<b>PI 21</b>	The total number of injuries (employees & non-employees)	-5%	126
<b>PI 22</b>	The total number of RIDDOR injuries	-5%	15
<b>PI 23</b>	To reduce the Fire Authority's carbon emissions	-1%	5,848
<b>PI 24</b>	To reduce gas use of Fire Authority premises	-1%	10,213 Mwh
<b>PI 25</b>	To reduce electricity use of Fire Authority premises	-2%	5,188 Mwh

\* Based on 2015/16, 2016/17 out-turn and 2017/18 estimated end of year out-turn and may need to be amended in line with the actual out-turn when these figures are available in May 2018.

\*\* This figure is until mid-December 2017 due to the availability of up to date data.