

WEST MIDLANDS FIRE AND RESCUE AUTHORITY**AUDIT AND RISK COMMITTEE****WORK PROGRAMME 2019/20**

| Date of Meeting | Item | Responsible Officer | Completed |
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| 2019 | | | |
| 29 July 2019 | Terms of Reference of Audit and Risk Committee | Democratic Officer | |
| | Audit Findings 2018/19 | Grant Thornton | |
| | Statement of Accounts 2018/19 (Approval) | Treasurer | |
| | Treasury Management Annual Report 2018/19 | Treasurer | |
| | Minutes of the Audit and Risk Committee held on 3 June 2019 | Democratic Officer | |
| | Minutes of the Pensions Board held on 4 March 2019 | Pension Board Representative | |
| | Minutes of the Pensions Board held on 4 June 2019 | Pension Board Representative | |
| | Pension Board Annual Report | Pension Board Representative | |
| | Training Requirements of Audit and Risk Members | | |

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| | Audit and Risk Committee Draft Work Plan 2019/20 | Democratic Officer Democratic Officer | |
| 2 September | Corporate Risk Six Monthly Report Annual Audit Letter 2018/19 Audit and Risk Committee Update Minutes of the Audit and Risk Committee held on 29 July 2019 | ACO Strategic Enabler (Process) Grant Thornton Grant Thornton Democratic Officer | |
| 16 September [Authority] | Audit Findings 2018/19 Statement of Accounts 2018/19 (note) | Grant Thornton Treasurer | |

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| 11 November | Treasury Management – Mid year review 2019/20 Audit and Risk Committee Update Internal Audit Progress Report Minutes of the Audit and Risk Committee held on 2 September 2019 Audit Committee Work Plan Minutes of the Pension Board held in September 2019 Fraud Awareness Training Audit Overview | Treasurer Grant Thornton Audit Manager Democratic Officer Democratic Officer Phil Tromans John Matthews | |
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| 2020 | | | |
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| 13 January | <p>Minutes of the Audit and Risk Committee held on 11 November 2019</p> <p>Internal Audit Progress Report</p> <p>Internal Audit Charter – Annual Review</p> <p>Audit and Risk Committee Update</p> <p>Audit and Risk Committee Work Plan</p> <p>Minutes of the Pension Board held on December 2019</p> | <p>Democratic Officer</p> <p>Audit Manager</p> <p>Audit Manager</p> <p>Grant Thornton</p> <p>Democratic Officer</p> <p>Democratic Officer</p> | |
| 23 March | <p>Audit and Risk Committee Terms of Reference</p> <p>Internal Audit Plan 2020/21</p> <p>Audit Plan 2019/10</p> <p>Corporate Risk Report Six Monthly Update</p> <p>Communication with the Audit Committee for WMFRA</p> | <p>Audit Manager</p> <p>Audit Manager</p> <p>Grant Thornton</p> <p>ACO Strategic Enabler (Process)</p> <p>Grant Thornton</p> | |

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| | <p>Audit and Risk Committee Update</p> <p>Minutes of the Audit and Risk Committee held on 13 January 2020</p> <p>Audit and Risk Committee Work Plan</p> <p><i>Committee Members' Private meeting with Internal Auditors (to follow Committee)</i></p> | <p>Grant Thornton</p> <p>Democratic Officer</p> <p><i>Audit Manager</i></p> | |
| 1 June 2019 | <p>Annual Internal Audit Report 2019/20</p> <p>Governance Statement 2019/20</p> <p>Monitoring Policies and RIPA (Annual Whistleblowing Report)</p> <p>Annual Report of the Audit and Risk Committee 2019/20 for approval</p> <p>Audit and Risk Committee – Verbal Update</p> <p>Minutes of the Audit and Risk Committee held on 23 March 2019</p> <p>Minutes of the Pensions Board held on March 2019</p> <p>Annual Report of the Pension Board 2019/10</p> <p>Audit and Risk Committee Work Plan 2019/2020</p> | <p>Audit Manager</p> <p>Treasurer</p> <p>Monitoring Officer/ ACO Strategic Enabler (Process)</p> <p>Chair</p> <p>Grant Thornton</p> <p>Democratic Officer</p> <p>Democratic Officer</p> <p>Chair, Pensions Board</p> | |

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| | <i>Committee Members' Private meeting with External Auditors</i> <i>Workshop for Members on Statement of Accounts 2019/20</i> | Democratic Officer <i>Grant Thornton</i> Treasurer | |
| 22 June 2020 [Authority] | Governance Statement 2019/2020 Minutes of the Audit and Risk Committee held on 1 June 2019 Annual Report of the Audit and Risk Committee 2019/20 | Treasurer Democratic Officer Chair | |

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| July 2020 (Audit and Risk Committee 2020/21) | Audit Findings 2019/20 Statement of Accounts 2019/20 (Approval) Treasury Management Annual Report 2019/20 Audit and Risk Committee Draft Work Plan 2020/21 | Grant Thornton Treasurer Treasurer Democratic Officer |
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