WEST MIDLANDS FIRE AND RESCUE AUTHORITY

AUDIT AND RISK COMMITTEE

WORK PROGRAMME 2022/23

Date of Meeting	Item	Responsible Officer	Completed
2022			
18 July 2022	Statement of Accounts 2021/22 (Draft Unaudited Approval)	Treasurer	26 September 2022.
	Treasury Management Annual Report 2021/22	Treasurer	
	Minutes of the Audit and Risk Committee held on 6 June 2022	Democratic Services Officer	
	Minutes of the Pension Board held on 28 March 2022	Democratic Services Officer	Deferred to November 2022.
	Audit and Risk Committee Draft Work Plan 2022/23	Democratic Services Officer	
26 Sept 2022	Terms of Reference of Audit and Risk Committee	Democratic Services Officer	Deferred
	Audit Progress & Sector Update	Grant Thornton	Deferred.

	Internal Audit Progress Report	Audit Manager	Deferred.
	Pensions Board - Appointment of Independent Chair	Deputy Clerk	26 September 2022
	Internal Audit Report - Data Governance	ACFO Strategic Enabler (Enabling Services) /Data and Governance Manager	Deferred.
	Update on the Corporate Risk 6.1 - Business Continuity Arrangements	ACFO Strategic Enabler (Enabling Services)	26 September 2022
	The Pension Regulator Supervisory Report Update	Deputy clerk	26 September 2022
	Statement of Accounts 2021/22 (Draft Unaudited Approval)	Treasurer	26 September 2022
	Approach to be Taken in Respect of Immediate Detriment Cases under the McCloud Sargeant Ruling	ACFO Strategic Enabler (Enabling Services)	26 September 2022
	Treasury Management Annual Report 2021/22	Treasurer	26 September 2022
	CIPFA Report	Audit Manager	26 September 2022

	Minutes of the Audit and Risk Committee held on 06 June 2022 and 18 July 2022	Democratic Services Officer	26 September 2022
	Audit and Risk Committee Work Plan 2022/23	Democratic Services Officer	26 September 2022
10 Oct 2022 [Authority]	Minutes of the Audit and Risk Committee held on 06 June and 18 July 2022	Democratic Services Officer	10 October 2022
28 November 2022	Minutes of the Audit and Risk Committee held on 26 September 2022	Democratic Services Officer	28 November 2022
	Regulator Supervisory Report	Deputy Clerk	28 November 2022
	Audit Findings 2021/22	Grant Thornton	28 November 2022
	Statement of Accounts 2021/22 (for approval)	Treasurer	Deferred.
	Audit Progress & Sector Update	Grant Thornton	Deferred.
	Internal Audit Progress Report	Audit Manager	28 November 2022
	Treasury Management Mid-Year Report 2022/23	Treasurer	28 November 2022
	Corporate Risk Update Q1 & Q2 2022/23	ACFO Strategic Enabler (Enabling Services)	28 November 2022
	Audit and Risk Committee Work Plan 2022/23	Democratic Services Officer	28 November 2022

	Minutes of the Pension Board held on 28 March 2022 and Minutes of the Pension Board held on 10 June 2022 Fraud Awareness Training (tbc)	Democratic Services Officer Phil Tromans John Matthews	28 November 2022 Deferred to March 2022
12 December 2022 (Authority)	Audit Findings 2021/22 Statement of Accounts 2021/22	Grant Thornton Treasurer	

2023			
13 February 2023 (Authority)	Minutes of the Audit and Risk Committee held on 28 November 2022 Audits Annual Report 2021/22 (May be A&R March 2023)		
20 March 2023	Minutes of the Audit and Risk Committee held on 28 November 2022 Audit Progress & Sector Update Internal Audit Progress Report Corporate Risk Update Q1 & Q2 2022/23	Democratic Services Officer Grant Thornton Audit Manager ACFO Strategic Enabler (Enabling Services)	

	Vacant Residential Properties Update	Treasurer	
	Monitoring Policies and RIPA (Annual Whistleblowing Report)	Monitoring Officer/ACFO Strategic Enabler (Enabling Services)	
	Internal Audit Plan 2023/24	Audit Manager	
	Audit Plan 2022/23 (possibly in June 2023 - tbc)	Grant Thornton	
	Internal Audit Charter – Annual Review	Audit Manager	
	Informing the Audit Risk Assessment – West Midlands Fire and Rescue Authority 2022/23 (possibly in March 2023 but may need to be June 2023 - tbc)	Grant Thornton	
	Auditors Annual Report (May be Authority in February 2023)	Grant Thornton	
	Annual SIRO report	ACFO Strategic Enabler (Enabling Services)	
	Minutes of the Pensions Board held on TBC	Democratic Services Officer	
	Audit and Risk Committee Work Plan 2022/23	Democratic Services Officer	

	Fraud Awareness Training	Phil Tromans John Matthews	
	Committee Members' Private meeting with Internal Auditors (to follow Committee)	*Audit Manager*	
19 June 2023	Annual Internal Audit Report 2022/23	Audit Manager	
	Governance Statement 2022/23	Treasurer	
	Monitoring Policies and RIPA (Annual Whistleblowing Report)	Monitoring Officer/ACFO Strategic Enabler (Enabling Services)	
	Corporate Risk Update Q3 & Q4 2022/23	ACFO Strategic Enabler (Enabling Services)	
	Audit Plan 2022/23 (possibly in March 2023 - tbc)	Grant Thornton	
	Informing the Audit Risk Assessment – West Midlands Fire and Rescue Authority 2022/23 (possibly in March 2023 but may need to be June 2023 - tbc)	Grant Thornton	
	Annual Report of the Audit and Risk Committee 2022/23 for approval	Chair, Audit and Risk	
	Audit Progress & Sector Update	Grant Thornton	

	Internal Audit Progress Report (TBC)	Audit Manager	
	Minutes of the Audit and Risk Committee held on 20 March 2023	Democratic Services Officer	
	Minutes of the Pensions Board held on XXXX - tbc	Democratic Services Officer	
	Annual Report of the Pension Board 2022/23	Chair, Pensions Board	
	Audit and Risk Committee Work Plan 2022/23	Democratic Services Officer	
	Committee Members' Private meeting with External Auditors	*Grant Thornton*	
	Workshop for Members on Statement of Accounts 2022/23	*Treasurer*	
26 June 2023 [Authority]	Governance Statement 2022/23	Treasurer	
	Minutes of the Audit and Risk Committee held on 20 March 2023	Democratic Services Officer	
	Annual Report of the Audit and Risk Committee 2022/23	Chair, Audit and Risk	

24 July 2023	Minutes of the Audit and Risk Committee held on 19 June 2023	Democratic Services Officer	
	Statement of Accounts 2022/23 (Draft Unaudited Approval)	Treasurer	
	Treasury Management Annual Report 2022/23	Treasurer	
	Audit and Risk Committee Draft Work Plan 2023/24	Democratic Services Officer	
	Minutes of the Pension Board (tbc)	Democratic Services Officer	